

**GFWC/IOWA
FEDERATION OF
WOMEN'S CLUBS**



**YEARBOOK
2022-2024**

**YEARBOOK
OF THE
GFWC/IOWA
FEDERATION OF
WOMEN'S CLUBS
2022-2024**

GFWC/Iowa State Headquarters

3839 Merle Hay Road – Suite 201

Des Moines, Iowa 50310

(515) 276-0510

Email: gfwciowa@qwestoffice.net

Web Page: www.gfwciowa.org

President: Nancy Tabor

Organized 1893 at Des Moines

Admitted to the General Federation of Women's Clubs

May 19, 1893

Incorporated 1914

This Yearbook is the property of the club to which it is sent. The club president should give opportunity for its use to all members of the club. It is for the use of club members only and shall not be made available to other organizations or individuals as a mailing list for solicitations.

GFWC Headquarters

1734 N St. N.W.

Washington, DC

Phone: (202) 347-3168

Fax: (202) 835-0246

MARY STEWART'S COLLECT

(A Collect for Club Women)

Keep us, oh God, from pettiness;
let us be large in thought,
in word, in deed.

Let us be done with fault-finding
and leave off self-seeking.

May we put away all pretense
and meet each other face to face,
without self-pity and without prejudice.

May we never be hasty in judgment
and always generous.

Let us take time for all things;
make us to grow calm, serene, gentle.

Teach us to put into action
our better impulses,
straightforward and unafraid.

Grant that we may realize it is
the little things that create differences,
that in the big things of life we are at one.

And may we strive to touch and to know
the great, common human heart of us all.

And, oh Lord God, let us forget not
to be kind!

Mary Stewart
April 1904

TABLE OF CONTENTS

GFWC President’s Message.....	4
GFWC/Iowa President’s Message.....	5
GFWC/Iowa Officers Photos.....	6-7
Mission Statement/Past GFWC/Iowa Presidents.....	8
GFWC/Iowa Headquarters/Club Treasurer’s Information	9
Annual GFWC/Iowa Deadlines for Clubs.....	10
Important Meeting Dates.....	11
State Map.....	12
Calendar	13
GFWC/Iowa Board of Directors.....	14
GFWC/Iowa Standing Committees.....	15
GFWC//Iowa Community Service Programs.....	16
GFWC/Iowa Special Programs.....	17
GFWC/Iowa Standing Committees.....	18-19
Suggested Guidelines for Yearbooks.....	20
New Member Report.....	21
Reporting Procedures.....	22
GFWC/Iowa Reporting Form.....	23-24
Scholarships/Music Campship Program.....	25
Adventures In Reading.....	26
E.S.O.....	27
GFWC/Iowa and GFWC Creative Writing Contests.....	28-29
GFWC Photography Contests.....	30
Creative Arts Waiver.....	31
GFWC/Iowa Community Impact Program Award.....	32
GFWC/Iowa Junior Information.....	33
GFWC/Iowa Endowment Fund.....	34
Endowment Fund donation cards.....	35
District/Club Directory	
Northeast District.....	36-37
Southeast District.....	38
Southwest District.....	39
Northwest District.....	40-41
GFWC/Iowa Members-At-Large Club.....	42
GFWC/Iowa Resolutions.....	43
GFWC/Iowa By-Laws.....	44-49
GFWC/Iowa Standing Rules.....	50-52
GFWC/Iowa Restated Articles of Incorporation.....	53-54
Club Treasurer’s Report 2023.....	Green
Directory Blank 2023.....	Pink/Yellow
Club Treasurer’s Report 2024.....	Green
Directory Blank 2024.....	Pink/Yellow
Endorsement Form.....	Blue

GENERAL FEDERATION
of WOMEN'S CLUBS



Dear Fellow Members,

Welcome to the 2022-2024 GFWC Administration. I am humbled and honored to serve as your 54th GFWC International President. Please join me in embracing the leadership and service opportunities that will be ours over the next two years.

Your state publications and the GFWC Club Manual will play an essential role in the success of your programs and projects as they are wonderful tools and resources for you and your clubs. Be sure to network and call upon your state leadership when needed! They are there for you and want nothing more than for your club to flourish and grow.



The 2020-2022 Administration taught us many valuable lessons. What was the most notable? We learned NOTHING stops a GFWC Clubwoman!

In preparing for this administration, my hope for GFWC is to continue strengthening the many facets of membership, leadership, and communications necessary to ensure the future and sustainability of this organization.

I also wish to thank you, our dedicated GFWC members, for continuing the vital work of our volunteers in our local clubs and communities. Always remember every gift you share as a member of GFWC has tremendous value and significance.

The common bond of compassion, service, and philanthropy connects us all, no matter how young or old we are and no matter where we live. Through the giving and sharing of GFWC, we discover its true reward.

So together, let's Dream Big...Sparkle More...and we will indeed Shine Bright, for the Federation's greatest gifts are all of YOU, the timeless, priceless members of GFWC!

Continue *Living the Volunteer Spirit*.

Yours in Federation,

Debra A. Strahanoski, GFWC International President

**GFWC/Iowa President**

Nancy Tabor
510 N. 1st Ave.
Iowa City, IA 52245
563-357-8216
uwjds@hotmail.com

GFWC/IOWA PRESIDENT'S MESSAGE

Greetings GFWC/Iowa Federation Sisters:

Over the years of reading club reports on the wonderful projects that our members do to support and enrich their communities, I have been awed at the dedication and caring that is shown. Iowa club-women are resilient and strong and truly live the volunteer spirit.

In my career, I have been troubled by the struggles that those with mental illness endure. I have also seen the trauma suffered by victims of human trafficking.

My theme this administration is "Hearts United Raising Awareness." My challenge to all of you this next two years is to raise community awareness of mental health issues and human trafficking. We all do great at this within our own clubs; now let's take it to the streets of our communities.

I also hope to find new ways to continue the work of previous administrations in gaining and retaining members. I hope to change the question from "What is GFWC?" to "How can I join GFWC?" GFWC is the hidden gem of Iowa; let's all help make it shine bright.

I look forward to working with you all during this 2022-2024 administration.

Nancy Tabor

STATE OFFICERS/EXECUTIVE COMMITTEE**PRESIDENT-ELECT**

Mickey Coonfare
2922 Skyview Lane NE
Swisher, IA 52338
319-310-0230
mcoonfare21@gmail.com

FIRST VICE-PRESIDENT

Bonita Baughman
219 S. 12th St.
Adel, IA 50003
515-707-3817
bonitabaughman@aol.com





RECORDING SECRETARY

Ann Zlabek
705 Buffalo Ct., PO Box 6
Walker, IA 52352
319-448-4589
apotropaicentity@aol.com

TREASURER

Meredith McHone-Pierce
23109 – 330th St.
Adel, IA 50003
515-834-2052 h, 515-314-9802 c
meredithpierce@iowatelecom.net



PARLIAMENTARY ADVISOR

Carma Bisinger
704 Buffalo Ct., PO Box 111
Walker, IA 52352
319-361-9593 cell
cjeانبis@gmail.com



GFWC/IOWA Board of Directors MISSION STATEMENT

The mission of the GFWC/Iowa Board of Directors is to enhance the local club's effort to bring women together in an atmosphere which encourages personal growth, community service and mutual support of the individual member.

Goals of the GFWC/Iowa Board of Directors

1. **Communication.** GFWC/Iowa will promote Communication between all levels of the organization.
2. **Financial Stability.** GFWC/Iowa will secure the financial stability of the organization.
3. **Identity.** GFWC/Iowa will encourage a common identity among all affiliated clubs and will inform the public of this identity.
4. **Membership/Officer Training.** GFWC/Iowa will provide training regarding the duties and responsibilities of its membership.
5. **Programming.** GFWC/Iowa will support community service programs as they relate to the five Federation Community Service Programs.
6. **Recognition.** GFWC/Iowa will assure recognition of its members for outstanding volunteerism.
7. **Membership Growth and Retention.** GFWC/Iowa will assist clubs in their retention of present members and growth of new membership.

GFWC/IOWA Past State Presidents

*1951-1953 Ethel Van Oosterhout (Mrs. Martin)	Orange City
*1953-1955 Wilma Nissen (Mrs. Harold)	Walnut
*1955-1957 Ethel Taylor (Mrs. Elmer E.)	Traer
*1957-1959 Lela Van Wert Mechem (Mrs. Clark)	Thompson
*1959-1960 Adaline Lincoln Lush (Mrs. Jay L.)	Ames
*1960-1962 Luella Bolibaugh Thurston (Mrs. Lloyd)	Osceola
*1962-1964 Alyce Jochums Schlicht (Mrs. Clark)	Sanborn
*1964-1966 Helen Margaret Crabb (Mrs. John W.)	Panora
*1966-1968 Nell Anderson Bonnell (Mrs. Wayne)	Ft. Dodge
*1968-1970 Betty Phillips Viner (Mrs. Ralph J)	Henderson
*1970-1972 Gertrude Stockdale (Mrs. Glenn)	Aplington
*1972-1974 Grace Wheeler (Mrs. Ralph)	Granger
*1974-1976 Donna Ryan	Muscatine
*1976-1978 Mrs. C.R. Ayers (Mrs. Clive)	Atlantic
*1978-1980 Betty Juchems (Mrs. Ben)	Conrad
1980-1982 Barbara Miller (Mrs. James)	1438 N. Co. Rd. – 800, Hamilton, IL 62341
*1982-1984 Lil Krekow (Mrs. Martin)	Milford
1984-1986 Marlys Kauten (Mrs. William)	2930 – 2 nd Place S.W. Vero Beach, FL 32968
*1986-1988 Carolyn Blaue (Mrs. Sheridan)	Royal
*1988-1990 Gladys Robb (Mrs. Robert)	Clarion
*1990-1992 Wilma (Hall) Mitchell	Adel
1992-1994 Marlene Wright (Mrs. Terry)	PO Box 261, Danville 52623
1994-1996 Suzanne Blomme (Mrs. Stephen)	15976 Hwy. 60 #396, Gold Canyon, AZ 85118
1996-1998 Sue Hass (Mrs. James)	322 Main, PO Box 67, Peterson 51047
*1998-2000 Margaret King (Mrs. Dwain)	Hubbard
*2000-2002 Pat Raynor (Mrs. Kenneth)	Montezuma
2002-2004 Gayle Hanna (Mrs. Dennis)	PO Box 264, Guttenberg 52052
2004-2006 Sheryl L. Axmear	14 Tamerlain Ct., Highlands Ranch, CO 80130
2006-2008 Sandra Phillips (Mrs. John)	4350 Eaglemere Ct. S.E., Cedar Rapids 52403
2008-2010 S. Nell Rider (Mrs. Billie)	1721 Springville Rd., Mt. Vernon 52314
2010-2012 Carma J. Bisinger	704 Buffalo Ct., PO Box 111, Walker 52352
2012-2014 Karen Martinek (Mrs. James)	2267 Sugar Bottom Rd. N.E., Solon 52333
2014-2016 Gayle Hanna (Mrs. Dennis)	PO Box 264, Guttenberg, IA 52052
2016-2018 Elizabeth (Betty) Wade (Mrs. John)	519 West Prospect St., Kewanee, IL 61443
2018-2020 Eileen Hageman (Mrs. Steve)	1603 Twin Valley Dr. NE, Solon 52333
2020-2022 Bette Kuboushek (Mrs. Linus)	4755 Spring St., Davenport 52807

* *Deceased*



Cindy Andorf

GFWC/Iowa State Headquarters

3839 Merle Hay Road – Suite 201
 Des Moines, Iowa 50310
 (515) 276-0510

Cynthia L. Andorf, Secretary

(Open Monday – Tuesday – Thursday)
 1:00-4:30 p.m.

Email: gfwciowa@qwestoffice.net

Web Page: www.gfwciowa.org

CLUB TREASURER’S INFORMATION

Deadline for dues is on or before October 1st each year.

GFWC/Iowa dues are \$17.00 per member per year.

The GFWC dues are \$15.00 per member per year.

Please note the following dues payment schedule:

<u>Date</u>	<u>State Dues</u>	<u>National Dues</u>	<u>Total</u>
Oct. 1, 2022	\$ 17.00	\$ 15.00	\$ 32.00
Oct. 1, 2023	\$ 17.00	\$ 15.00	\$ 32.00

Please send your completed membership list on the form provided,
along with your dues check.

The Club Treasurer’s Report Form is the GREEN sheet located in the back of this book.

Due date: February 1st each year.

Please list all donations on the Green sheet and attach your check.

Note: send all contributions to GFWC/Iowa Headquarters.

Please do not send contributions to the chairmen.

Annual GFWC/Iowa Deadlines for Clubs

Mail Club Yearbook to your District Vice-director by	Sept. 15
Send Dues to GFWC/Iowa Headquarters on or before (Form may come by e-mail or mail)	Oct. 1
Deadlines for Adventures in Reading Entries: Send to District Adventures in Reading Chairman	Jan. 1
District Chm. sends to GFWC/Iowa Adventures in Reading Chm.	Feb. 1
Deadline for Creative Writing Entries: Send to District Creative Writing Chairman	Jan. 15
Send to GFWC/Iowa Creative Writing Chairman	Feb. 1
Deadline for Club Reports: send 1 copy to GFWC/Iowa Headquarters	Feb. 1
Deadline for reports to Special Chairmen not found on report form or as directed in Bluebook: send to GFWC/Iowa Headquarters	Feb. 1
Deadline for Club Treasurer's Report to GFWC/Iowa Headquarters (Green Sheets in back of this book)	Feb. 1
Deadline for Scholarship/Music Campship Applications to District Scholarship Chairman	Feb. 1
Deadline for LEADS Applications to State President	Feb. 1
GFWC Creative Writing	March 1
GFWC Photography	March 15
Deadline for Directory Blank to GFWC/Iowa Headquarters (Pink Sheets in the back of this book)	April 15
Deadline for Directory Blank to District Director(s) (Yellow Sheets in the back of this book)	April 15
Please vote for your club officers before April 15th	
Deadlines for GFWC Contest: refer to GFWC Manual	

IMPORTANT MEETING DATES

Mark your calendars

2022

- July 9** Exec. Committee/Finance Committee/Special Board Mtg. – SpringHill Suites, Coralville
- Sept. 9-10** GFWC/Iowa Fall Board – SpringHill Suites, West Des Moines
- Sept. 15-18** Mississippi Valley Region Conference – Bismarck, ND

GFWC/Iowa District Conventions 2022

Northeast	Saturday, Oct. 8 (joint with SE)	Southeast	Saturday, Oct. 8
Southwest	Friday, Oct. 14	Northwest	Saturday, Oct. 15

2023

- Feb. 10-11** GFWC/Iowa Winter Board – SpringHill Suites, West Des Moines
- April 14-15** GFWC/Iowa State Convention & Spring Board – SpringHill Suites, WDM
- June 8-12** GFWC International Convention – Louisville Marriott Downtown, Louisville, KY
- July 7** Special Mtg. Executive Committee/Finance Committee – Merle Hay Mart Conference Room, Des Moines
- *Aug 25-26** GFWC/Iowa Fall Board – SpringHill Suites, West Des Moines
- Sept. 14-17** Mississippi Valley Regional Conference – Branson, MO
- *NOTE CHANGE OF DATE:** Due to State President conflict with mandatory GFWC meeting in DC)

GFWC/Iowa District Conventions 2023

Northeast	Saturday, Oct. 7	Southeast	Saturday, Oct. 14
Southwest	Friday, Oct. 20	Northwest	Saturday, Oct. 21

2024

- Feb. 9-10** GFWC/Iowa Winter Board – SpringHill Suites, West Des Moines
- April 11-13** GFWC/Iowa State Convention & Spring Board – Southeast District
- April 13** GFWC/Iowa Post Board
- June 27-July 2** GFWC International Convention – Hilton Chicago, Chicago, Illinois

Hostess District for GFWC/Iowa Conventions

Northeast District	2028	Southeast District	2024
Northwest District	2030	Southwest District	2026

GFWC/IOWA BOARD OF DIRECTORS

GFWC/Iowa Officers

President:	Nancy Tabor	Secretary:	Ann Zlabek
President-Elect:	Mickey Coonfare	Treasurer:	Meredith McHone-Pierce
1st Vice President:	Bonita Baughman	Parliamentary Advisor:	Carma Bisinger
2nd Vice President:			

GFWC/Iowa District Directors/Vice Directors

	SE District	SW District	NE District	NW District
Director:	Eileen Hageman	Cindy Hansen	Mary Adams	Julia Thoel
Vice Director:		Rose Dory	Lisa Gottschalk	Lisa Harris

GFWC/Iowa Community Service Program Chairmen

Arts & Culture:

Civic Engagement & Outreach: Lisa Harris

Education & Libraries: Julia Thoel

Environment:

Health & Wellness: Peg Anderson

GFWC/Iowa Special Program Chairmen

Adventures in Reading/ESO: Linda Hueser

Community Impact Program: Marcia Hanson

WHRC: Gayle Hanna

Creative Writing/GFWC Short Story Contest:

Endowment: Bonita Baughman

Photography: Sandy Phillips

Social Media: Bette Kuboushek

GFWC/Iowa Standing Committee Chairmen

Advocates for Children-GFWC Juniors' Special Project: Christine Gent

Advocacy in Action: Legislation and Public Policy:

Communications and Public Relations: Bette Kuboushek

Domestic and Sexual Violence Awareness: Cheryl Einsweiler

Fundraising: Amy Hall-Haney

Leadership: Amy Hall-Haney

Membership: Sue Hass

Scholarship: Eileen Hageman

GFWC/Iowa Standing Committees Executive

CHAIRMAN:	Nancy Tabor	uwjds@hotmail.com	563-357-8216
	Mickey Coonfare	mcoonfare21@gmail.com	319-310-0230
	Bonita Baughman	bonitabaughman@aol.com	515-707-3817
	Ann Zlabek	apotropaicentity@aol.com	319-448-4589
	Meredith McHone-Pierce	meredithpierce@iowatelecom.net	515-314-9802
	Carma Bisinger	cjeanbis@gmail.com	319-361-9593

Budget and Finance

CHAIRMAN	Betty Wade	bettygfwc@gmail.com	563-581-4326
	Mickey Coonfare	mcoonfare21@gmail.com	319-310-0230
	Mary Magill	crmam5624@gmail.com	319-443-2283
	Ellen Thon	thonem1964@gmail.com	319-560-5822
	Amy Hall-Haney	amyhallhaney@aol.com	319-895-6279
	Meredith McHone-Pierce	meredithpierce@iowatelecom.net	515-314-9802

In addition to those mentioned above, the following are invited to attend as non-voting guests and may speak to the question.

Nancy Tabor

Constitution, Bylaws and Standing Rules/Resolutions

CHAIRMAN	Bonita Baughman	bonitabaughman@aol.com	515-707-3817
----------	-----------------	--------------------------------------------------------------------	--------------

Parliamentary Advisor serves as an advisor to this committee.

Nominating Committee

1. Betty Wade, Chairman (SE)
2. Lisa Gottschalk (NE)
3. Sue Hass (NW)
4. Cindy Hansen (SW)

Long Term/Strategic Planning

CHAIRMAN	Mickey Coonfare	mcoonfare21@gmail.com	319-310-0230
	Lisa Gottschalk	lisagottschalk77@gmail.com	563-542-2176
	Lisa Harris	lisaharr79@gmail.com	712-568-3556

*State President is ex-officio member of all committees except the Nominating Committee.

Web Page/Newsletter

Cindy Andorf, Secretary

GFWC/Iowa Headquarters
3839 Merle Hay Rd., Suite 201
Des Moines, IA 50310
515-276-0510

gfwciowa@qwestoffice.net

Send articles for newsletter to Headquarters.
Editorial Staff: Nancy Tabor and Cindy Andorf

GFWC/Iowa Community Service Programs

Arts & Culture

NE District

SE District

NW District

SW District

Rose Dory
2203 Sycamore St.
Granger 50109
515-999-2240 h; 515-729-7973 c
rbdory@yahoo.com

Civic Engagement & Outreach

Lisa Harris

11027 Diamond Ave., Akron 51001; 712-568-3556; lisaharr79@gmail.com

NE District

SE District

NW District

SW District

Carma Bisinger
PO Box 111
Walker 52352
319-361-9593
cjeanbis@gmail.com

Dee Nelson
107 E. 6th, PO Box 613
Aurelia 51005
712-434-5676
djnelson@newulmtel.net

Joan Shaffer
300 Walnut St., PO Box 185
Des Moines 50309
712-304-0501
joan.shaffer2068@gmail.com

Education & Libraries

Julia Thoel

1120 - 16th Street, Manson 50563; 712-469-3647 h; 712-830-5963 c; dgthoel@ncn.net

NE District

SE District

NW District

SW District

Barb Pestka
303 Rosemere Ln.
Maquoketa 52060
563-920-8549
barbpestka@gmail.com

Kathy Fielder
3076 Deerfield Dr. NE
Swisher 52338
319-848-4715
kjfielder@southslope.net

Sonia Kerns
855 Richmond St.
Rockwell City 50579
712-297-5731
tonikerns@iowatelecom.net

Georgina Valle
2418 Twin Eagles Dr.
Granger 50109
515-999-2349 h, 515-803-1616 c
georgina-valle@hotmail.com

Environment

NE District

SE District

NW District

SW District

Karen Martinek
2267 Sugar Bottom Rd. NE
Solon 52333
319-624-3835
karengfwc@gmail.com

Ardella Staver
600 N. Cherry, PO Box 93
Aurelia 51005
712-434-5675
arstaver@nuveramail.net

Evelyn Petersen
2386 Littlefield Dr.
Exira 50076
712-268-2218
eveleonapete@hotmail.com

Health & Wellness

Peg Anderson

1201 W. Prairie St., Creston 50801; 641-782-4000; peganderson972@gmail.com

NE District

SE District

NW District

SW District

Christine Gent
1616 Bunker Hill Rd.
Monmouth 52309
563-357-3112
christinegent2012@gmail.com

Sue Menke
600 Walnut St., PO Box 217
Burt 50522
515-924-3392
skmenke@yahoo.com

Peg Anderson
1201 W. Prairie
Creston 50801
641-782-4000
peganderson972@gmail.com

GFWC/Iowa Special Programs

Adventures in Reading/ESO

Linda Hueser

12059 NW 130th Ct., Madrid 50156; 515-999-2257; dh12059@juno.com

NE District	SE District	NW District	SW District
Cindy Lellig 454 – 4 th St. Jesup 50648 563-920-5724 dclellig@jtt.net	Terri Jedlicka 233 E. 4 th St. Solon 52333 319-936-4823 terrijedlicka@gmail.com	Gloria Terrell 205 Pine St. Peterson 51047 712-295-5377 terrell@iowatelecom.net	Karon Keefe-Dunbar 1012 Park Lane Osceola 50213 641-342-3027 keefe@iowatelecom.net

Community Impact Program

Marcia Hanson

105 Circle Dr., Audubon 50025; 563-920-0995; martyandmarcia@gmail.com

NE District	SE District	NW District	SW District
Mary Adams 1215 Hawley St. Jesup 50648 319-269-3478 maryadams1215@gmail.com		Carine Schroeder 305 – 5 th Ave., PO Box 202 Doon 51235 712-726-3205 ecs@mtcnet.net	Marcia Hanson 105 Circle Dr. Audubon 50025 712-588-1117 h, 563-920-0995 c martyandmarcia@gmail.com

WHRC

Gayle Hanna

PO Box 264, Guttenberg 52052; 563-252-2383; asbda@alpinecom.net

Creative Writing/GFWC Short Story Contest

Nan Cord

220 – 29th St., Sioux City 51104, 712-255-9519, ncord23055@aol.com

Endowment

Bonita Baughman

219 S. 12th St., Adel 50003; 515-707-3817; bonitabaughman@aol.com

Photography

Sandy Phillips

3012 Tiperary Dr. NE, Cedar Rapids 52402; 319-363-2210; eaglemere50@gmail.com

President's Special Social Media Chair

Bette Kuboushek

4755 Spring St., Davenport 52807; 563-599-4312; bkuboushek@gmail.com

GFWC/Iowa Standing Committees

Advocates for Children, GFWC Juniors' Project Christine Gent

1616 Bunker Hill Rd., Monmouth 52309; 563-357-3112; christinegent2012@gmail.com

NE District	SE District	NW District	SW District
		Lisa Harris 11027 Diamond Ave.. Akron 51001 712-568-3556 lisaharr79@gmail.com	Meredith McHone-Pierce 23109 – 330 th St. Adel 50003 515-834-2052 h, 515-314-9802 c meredithpierce@iowatelecom.net

Advocacy in Action: Legislation and Public Policy

NE District	SE District	NW District	SW District
Nancy Tabor 510 N. 1 st Ave. Iowa City 52245 563-357-8216 uwjds@hotmail.com			Betsy Moniz 825 Palmer St. Oakland 51560 712-482-3047 cshansen51@gmail.com

Communications and Public Relations

Bette Kuboushek

4755 Spring St., Davenport 52807; 563-599-4312; bkuboushek@gmail.com

NE District	SE District	NW District	SW District
Mary Adams 1215 Hawley St. Jesup 50648 319-269-3478 maryadams1215@gmail.com	Bette Kuboushek <i>See above</i>		Cindy Hansen 31506 – 430 th St. Avoca 51521 402-660-1340 cshansen51@gmail.com

Domestic and Sexual Violence Awareness and Prevention

Cheryl Einsweiler

405 Beverly Blvd., Hudson 50643; 319-230-7023; cmkjeins@gmail.com

NE District	SE District	NW District	SW District
Cheryl Einsweiler <i>See above</i> mailto:cmkjeins@gmail.com	Sandy Phillips 3012 Tiperary Dr. NE Cedar Rapids 52402 319-363-2210 eaglemere50@gmail.com		Bonita Baughman 219 S. 12 th St. Adel 50003 515-707-3817 bonitabaughman@aol.com

Fundraising

Amy Haney

303 A Ave. SE, Mt. Vernon 52314; 319-895-6279; amyhallhaney@aol.com

Leadership

Amy Haney

303 A Ave. SE, Mt. Vernon 52314; 319-895-6279; amyhallhaney@aol.com

Scholarship

Eileen Hageman, Vice Chairman

1603 Twin Valley Dr. NE, Solon 52333; 319-551-4353; eileen4gfwc@gmail.com

NE District

Betty Wade, 2030 Plaen View Dr., Iowa City 52246; 563-581-4326; bettygfwc@gmail.com

Susan Klett, 506 Commercial St., Strawberry Point 52076; 563-929-0195; brucesue@mediacombb.net

SE District

Mickey Coonfare, 2922 Skyview Ln. NE, Swisher 52338; 319-310-0230; mcoonfare@gmail.com

Karen Martinek, 2267 Sugar Bottom Rd. NE, Solon 52333; 319-624-3835; karengfwc@gmail.com

NW District

Angie Keizer, 409 Main St., Doon 51235; 712-726-6068; akeizer55@yahoo.com

Julia Thoel, 1120 – 16th St., Manson 50563; 712-469-3647; dgthoel@ncn.net

SW District

Bev Carrico, 525 S. 11th St., Adel 50003; 515-238-8264; beverlyjeanc@msn.com

Shirley McAdon, 1305 S. 15th St., Adel 50003; 515-993-4862; skmcadon@centurylink.net

Membership Committee

Sue Hass, Chairman

PO Box 67, Peterson 51047; 712-295-6552; kshass76@outlook.com

District Vice Directors

NE District

Lisa Gottschalk

SE District

Bette Wade

NW District

Lisa Harris

SW District

Rose Dory

GFWC International Appointments

Sexual Assault/Domestic Violence Awareness Committee Member

Sandy Phillips, 3012 Tiperary Dr. NE, Cedar Rapids 52402; 319-363-2210; eaglemere50@gmail.com

Fundraising Committee Member

Eileen Hageman, 1603 Twin Valley Dr. NE, Solon 52333; 319-551-4353; eileen4gfwc@gmail.com

Communications & Public Relations Committee Member

Bette Kuboushek: 4755 Spring St., Davenport 52807; 563-599-4312; bkuboushek@gmail.com

Mississippi Valley Region

Vice President:

Karen Martinek, 2267 Sugar Bottom Rd. NE, Solon 52333; 319-624-3835; karengfwc@gmail.com

SUGGESTED GUIDELINES FOR YEARBOOKS

Send Club Yearbooks to the District Vice-Director by September 15th of each year. Please be sure to use sufficient postage. Yearbooks will be displayed at the District Convention. No yearbooks will be returned to clubs. Please pick up evaluation cards at the District conventions. **Yearbooks sent to State President and District Director are not required but appreciated and will be used to compile area information.**

1. Books may be typed, printed or duplicated, but should be easy to read.
2. Cover should include club name, year, town and district.
3. Federation news should be included in the agenda at each meeting.
4. List Club Officers, GFWC President, and GFWC/Iowa State President, District Director and Treasurer and addresses. Include address of International and State Headquarters.
5. List club membership, including addresses and telephone numbers; email if available.
6. Include Mary Stewart's "Club Collect."
7. List club projects, standing committees, dates to remember, order of business, proposed Budget and Bylaws.

FOR EVALUATION:

MAIL PROGRAM BOOKS TO DISTRICT VICE-DIRECTOR

NE	Lisa Gottschalk	15799 – 150 th St., Maquoketa 52060	563-542-2176	lisagottschalk77@gmail.com
SE				
NW	Lisa Harris	11027 Diamond Ave., Akron 51001	712-568-3556	lisaharr79@gmail.com
SW	Rose Dory	2203 Sycamore St., Granger 50109	515-999-2240 h 515-729-7973 c	rbdory@yahoo.com

GFWC/IOWA MEMBERSHIP

New Member Report

Club _____

District _____

City _____

(1) New Member Name: _____

Address: _____

Date joined: _____

Email: _____

Recruiter's Name: _____

Address: _____

Email: _____

(2) New Member Name: _____

Address: _____

Date joined: _____

Email: _____

Recruiter's Name: _____

Address: _____

Email: _____

Club President's Signature _____

Club Treasurer's Signature _____

Please make copies of this form and complete it each time your club has a membership gain so recruiters and new members can be recognized. Send anytime. Please report.

Mail to: GFWC/Iowa Headquarters
3839 Merle Hay Rd., Suite 201
Des Moines, IA 50310

REPORTING PROCEDURES 2022-2024

The following reporting procedures will be in effect during the 2022-2024 administration.

Questions regarding these procedures may be directed to: GFWC/Iowa 1st Vice-President, Bonita Baughman or GFWC/Iowa 2nd Vice-President, _____.

REPORTING CRITERIA:

1) **Deadline for Reports: February 1st each year.**

2) Report period covers Jan.1 through Dec. 31 of the previous year.

3) **GFWC Reporting Form:** This form will be emailed or mailed annually to all club presidents from GFWC/ Iowa. Complete the GFWC/ Iowa reporting form by filling in the light grayish/blue boxes with the name of any GFWC Affiliate Organization you had a program or project for under each CSP area. You may choose to report it under any CSP area where you feel it fits your intent of the project most accurately. Then complete the remaining form with numbers only in the appropriate white boxes specified for the totals of all projects in that CSP area and/or Affiliate Organization. Report the number of projects, volunteer hours spent and dollars or in-kind donations for each. **This is a statistical reporting form only.**

4) There shall be **no cross reporting** between community service program areas, except for fundraising. Report your project statistics in one CSP area only.

5) To receive state awards, narratives must be included in community service program areas in which the club wants to be judged. If not seeking state awards, no narratives are required. A **“Narrative” is an attached page with details explaining your project or projects. Each project narrative shall be on a separate page for each CSP area. (If your club does more than one project in a CSP area, you shall put all those on the same page; but please do not put more than one project area on a page, e.g. Health and Wellness and Domestic Violence Awareness narratives shall each be on their own sheet of paper.)**

6) Mail a complete copy (UNSTAPLED – can be paper clipped) to GFWC/Iowa Headquarters, 3839 Merle Hay Road, Suite 201, Des Moines, IA 50310. **Do not send a report to GFWC in Washington, DC.** Retain one copy for your club file.

AWARDS:

1) **SILVER AWARD REPORTING:** Each year, during State Convention, one traveling silver tray is awarded in each of the five GFWC Community Service Program Areas (Arts and Culture, Civic Engagement and Outreach, Education and Libraries, Environment, and Health and Wellness), the GFWC **Signature** Program: Domestic and Sexual Violence Awareness & Prevention and the Juniors’ Program: Advocates for Children. Clubs winning this award have reported the best projects and programs overall in a particular area. Affiliate Organization projects are not required; however, we encourage clubs to utilize and work with the GFWC Affiliate Organizations. Clubs awarded a Silver Award will be notified that they may have a representative receive award at State Convention. **It is the responsibility of each Silver Award winner to polish the tray and return it in time to be awarded at next convention.**

2) The Chairman’s Choice Award (previously 1st Place) will be given to the club that reported the best program/project in a CSP area. It will be given on the basis of work involved, community impact and overall creativity.

3) Those clubs completing narratives that do not receive a Silver or Chairman’s Choice award will be given **Honorable Mention Certificates** in the program areas they entered.

4) **Summary Award Certificates** will be given to all clubs who complete the GFWC/Iowa Statistical Reporting Form only with no narratives attached.



GFWC/Iowa Club Statistical Reporting Form

Jan. 1- Dec. 31, _____ Reporting Year

Fill in -White blanks with Numbers only / Gray-Blue blanks with Affiliate

Club Name _____ Date _____

District _____ Number of Members _____

CONTACT PERSON:

Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ E--Mail _____

Postmark by February 1 - Deadline

send to:

GFWC/Iowa Headquarters, 3839 Merle Hay Rd.
Suite #201, Des Moines, Iowa 50310

Community Service Program Areas	GFWC Affiliate Organizations (Fill in box below)	Number of Projects	Hours	Dollars Donated	In Kind Donations	Narrative Included
GFWC Signature Project-DOMESTIC AND SEXUAL VIOLENCE AWARENESS & PREVENTION						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
All Other Domestic Violence Awareness & Prevention Community Service Club Programs and Projects						
GFWC JUNIORS' Special Project: ADVOCATES FOR CHILDREN						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
All Other Child Advocate Community Service Club Programs and Projects						
ARTS AND CULTURE						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
All Other Arts and Culture Community Service Club Programs and Projects						

Community Service Program Areas	GFWC Affiliate Organizations (Fill in box below)	Number of Projects	Hours	Dollars Donated	In Kind Donations	Narrative Included
CIVIC ENGAGEMENT AND OUTREACH						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
All Other Civic Engagement and Outreach Community Service Club Programs & Projects						
EDUCATION AND LIBRARIES						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
All Other Education and Libraries Community Service Club Programs & Projects						
Adventures in Reading	Number of Participants-	<input type="text"/>	Total Number of Books Read-	<input type="text"/>		
ESO- Epsilon Sigma Omicron	Number of Participants-	<input type="text"/>	Total Number of Books Read-	<input type="text"/>		
ENVIRONMENT						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
All Other Environment Community Service Club Programs & Projects						
HEALTH AND WELLNESS						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
GFWC Affiliate Org.						
All Other Health and Wellness Community Service Club Programs & Projects						
GFWC ADVANCEMENT AREAS		# of Projects	Hours	Dollars Spent	Dollars Raised	Narrative Included
FUNDRAISING				XXXX		
COMMUNICATIONS AND PUBLIC RELATIONS					XXXXX	
LEADERSHIP					XXXXX	
LEGISLATION AND PUBLIC POLICY					XXXXX	
MEMBERSHIP					XXXXX	
WHRC- WOMEN'S HISTORY AND RESOURCE CENTER					XXXXX	

**GFWC/IOWA FEDERATION OF WOMEN'S CLUBS
SCHOLARSHIP PROGRAM**

Eileen Hageman, Chairman

1603 Twin Valley Dr. NE, Solon 52333; 319-551-4353; eileen4gfwc@gmail.com

The Scholarship Committee administers a number of GFWC/Iowa Scholarships for use in Iowa schools. Winners must be enrolled in the fall term of the year in which the scholarship is awarded. These awards are based on the amount of money contributed by clubs, the proceeds from special fundraising efforts, and interest earned from investments on permanent and memorial scholarships. Scholarship application packets are mailed to each club president by October of every year. It is the responsibility of the club to promote the scholarship program by working directly with their local schools to secure qualified applicants. Completed scholarship applications are mailed to your District Scholarship Chairman.

The application deadline is February 1st of each year.

The following scholarships are available when funding is available:

- A. PHYLLIS HUGHES MEMORIAL LAW SCHOOL SCHOLARSHIP** – Open to a woman from Iowa to study law at the University of Iowa, Drake University or with preference given for attendance at Marquette University in Wisconsin. \$1,000.00
- B. E. LUCILLE MILLER MEMORIAL MUSIC SCHOLARSHIPS** - Open to a graduating high school senior majoring in Music at an accredited four (4) year Iowa College or University. \$1,000
- C. GFWC/IOWA 4- YEAR COLLEGE OR UNIVERSITY SCHOLARSHIP** - Open to a graduating high school senior enrolled in undergraduate study at an accredited Iowa four (4) year college or university. \$1,000.00
- D. GFWC/IOWA 2-YEAR COMMUNITY COLLEGE OR VOC/TECH/ACCREDITATION PROGRAM SCHOLARSHIPS** - Open to a graduating high school senior enrolled in a two (2) year accredited Community College/Technical School or other comparable accreditation/certification programs. \$500
- E. CLUBWOMAN SCHOLARSHIP: Open to GFWC/Iowa Club Members only:** Awarded to a GFWC/Iowa clubwoman with an active membership status for Undergraduate, Graduate Study or CEU's. (Includes General, Junior, or Juniette members).

Music Campships

Several Music Campships are awarded to Iowa Junior (a student entering the 7th grade in the fall) and Senior High School students to help defray the expenses of a student attending an Iowa summer music camp. Campships are awarded in the amount up to \$400 which can be applied toward tuition, room and board. Award recipients are responsible for the balance of their costs.

Music Campship Application Forms and Directions are sent with the Scholarship Application Forms to the Club President and administered by the Scholarship Committee. Clubs are asked to distribute the forms to their Junior and Senior High Schools in their community, especially to the Music Band and Choral Directors. Clubs should make sure the applicant follows the directions and the applications are complete and postmarked by February 1st.

Your continued support for GFWC/Iowa Scholarships and Music Campships is appreciated!

SPECIAL PROGRAMS

ADVENTURES IN READING

December 1 thru November 30

Linda Hueser, Chairman

12059 NW 130th Ct., Madrid 50156; 515-999-2257; dh12059@juno.com

DEADLINES:

December 1st of each year: Club members give reports to Club Reading Chairman.

January 1st of each year: Club Reading Chairman sends report to District Chairman.

February 1st of each year: District Chairmen report to GFWC/Iowa Adventures in Reading Chairman.

AIMS:

1. To stimulate a greater personal interest in reading as an everyday activity and as a shared activity with children, and the elderly.
2. To enrich our lives with a variety of reading interests.
3. To develop well-informed responsibility for socio-economic progress.
4. To inspire pride in the heritage of our club and state and knowledgeable patriotism to our nation and its future.
5. To grow in discernment of literature.

PROJECTS:

1. We request that every club award their members with some special recognition.
2. A suggested reading list is available at www.gfwciowa.org
3. Reading credit will be given for magazines and daily newspapers read for one year.
4. Reading to children – five (5) “Golden” type books equal one (1) adult book.
5. 100% clubs – each member must read 5 items, 2 of which must be books.
6. All books, magazines, newspapers and Bible are listed together on report.

District Chairmen:

NE	Cindy Lellig	454 – 4 th St., Jesup 50648	563-920-5724	dclellig@jtt.net
SE	Terri Jedlicka	613 S. Market St., Solon 52333	319-624-2811	terrijedlicka@gmail.com
NW	Gloria Terrell	205 Pine St., Peterson 51047	712-295-5377	terrell@iowatelecom.net
SW	Karon Keefe-Dunbar	1012 Park Lane, Osceola 50213	641-342-3027	keefe@iowatelecom.net

Epsilon Sigma Omicron E.S.O.

Linda Hueser, Chairman

12059 NW 130th Ct., Madrid 50156; 515-999-2257; dh12059@juno.com

PURPOSE:

An honorary educational society, which provides a structured reading program to clubwomen and is educational and stimulates a desire for self-fulfillment.

MEMBERSHIP STANDARDS:

PLEDGE: One who has obtained a GFWC E.S.O. handbook from the GFWC/Iowa Headquarters' Office and is working to qualify for membership. At least one book report must be filed every calendar year to keep the file active.

MEMBER: One who has read at least 16 books from 4 categories and filed book reports on them. It is preferred that reports be filed in groups of 4. Members will receive certificates at the annual GFWC/Iowa State Convention and will be qualified to buy and wear the ESO pin.

STAR LEVEL: A member who continues to read and file reports on 4 books from 6 additional categories. She will receive a certificate.

TORCH LEVEL: A member who completes and reports on 4 books from 6 different categories will be eligible to purchase and wear the Torch Guard on her ESO pin. A certificate will be awarded.

CENTURY AWARD: Certificates will be awarded to those members who read 100 books. There are also certificates available for the "Second Century", 200 books, and the "Third Century", 300 books.

HOW TO BECOME INVOLVED:

Contact GFWC/IOWA Headquarters to request an E.S.O. Handbook.

An E.S.O Handbook containing instructions and reading lists will be sent.

Any E.S.O. Handbook may be used. New handbooks are published every two years.

The E.S.O reading list can also be downloaded at www.gfwc.org

DISTRICT CHAIRMEN: See previous page.

GFWC/IOWA CREATIVE WRITING CONTEST

Nan Cord, Chairman

220 – 29th St., Sioux City 51104, 712-255-9519, ncord23055@aol.com

CONTEST RULES:

1. **Deadlines: Club member's entries must be written between January and December of each year.**
Club member's entries are due to GFWC/Iowa Creative Writing Chairman by January 15th both years.
2. Competition is open to all members of GFWC/Iowa.
3. All work is to be the original work of the contestant.
4. Thought and workmanship will determine the winner.
5. Contestants may enter one article per class. Therefore, a contestant could have a total of six entries.
6. Send two copies of the manuscript: typed, double-spaced. Designate in the upper-right-corner on all copies in which class the entry is to be entered. On the second copy, only, include your name, address, telephone number, club name, and district number in the upper-right-corner. On essays put the number of words contained in the essay.
7. Mail entries to your **GFWC/Iowa CREATIVE WRITING CHAIRMAN** by February 1st of each year to be judged at the state level. All district winners will be included in the creative writing book.
8. If you wish to receive notice of your entry's rating, enclose a stamped, self-addressed envelope with your entry.
9. Entries at state level will be judged First, Second, Third and Honorable Mention in each class. Winners will be printed in the Creative Writing Book. The books are available for purchase at GFWC/Iowa State Convention and at GFWC/Iowa Headquarters
10. Entries for the GFWC/Iowa Creative Writing Contest may also be entered in the GFWC International Short Story and Poetry Contest if entries meet both criteria.

POETRY

One entry per class; poems shall not be more than 20 lines.

Poems will be judged in three classes.

- a. Light Verse – subject optional
- b. Serious Verse – subject optional
- c. Limericks – nonsense poems of 5 lines

ESSAYS

One entry per class: maximum length of 500 words.

Essays will be judged in three classes.

- a. Light Essay – subject optional
- b. Serious Essay – subject optional
- c. Original Stories for Children

GFWC Creative Writing Contests

Short Story Writing Contest and Poetry Writing Contests

Categories: 1. Short stories (2,000 words max.) 2. Poems (8 to 50 lines)

Eligibility: GFWC/Iowa club members in good standing, amateurs only.

Youth Short Story and Poetry Writing Contests

Categories: 1. Short stories (2,000 words max.) 2. Poems (8 to 50 lines)

Eligibility: Youth in grades 1–12:

Category I – Grades K, 1, and 2

Category II – Grades 3, 4, and 5

Category III – Grades 6, 7, and 8

Category IV – Grades 9,10, 11, and 12

DEADLINE: March 1, 2023 and 2024. Send entries to the state GFWC Writing Contest Chairman listed above. **One entry per person per category. A signed GFWC Creative Arts Waiver must be included.**

CONTEST RULES for Writing Contests:

Entries must have on the top right-hand corner of each page:

- Authors name, Email, Mailing address, Phone number
- Name of Club and State Federation
- Category and Title of work

Entries must be typed, double-spaced, printed on one side only of 8.5 x 11- inch paper, minimum margins of one-inch on all four sides. Authors must be amateurs; earnings from writing may not exceed \$500 annually.

Must be original works by author not previously published. All contest entries must be written during the contest year - January 1st- December 31st annually.

State Prizes: Certificates will be awarded for 1st, 2nd, 3rd and Honorable Mention in each Category.

International Prizes for the GFWC Writing Contests: Please refer to the Contests section of the GFWC Club Manual- Writing Contests- for prizes and further instructions.

GFWC International Photography Contests

Sandy Phillips, Chairman

3012 Tiperary Dr. NE, Cedar Rapids 52402; 319-363-2210; eaglemere50@gmail.com

The GFWC Photography Contests encourages members' artistic expression and visual storytelling, while recognizing originality, visual impact, and technical skill in photography. GFWC offers two opportunities to participate in the Photography Contests, THE WORLD IN PICTURES CONTEST and GFWC LIVING THE VOLUNTEER SPIRIT CONTEST.

THE WORLD IN PICTURES CONTEST

These photographs showcase the people, places, and things at home and around the world that impact our lives in a meaningful way, as expressed in these three categories:

Our World Up Close—Create a visual that offers a novel viewpoint or a macro image that takes the viewer into a whole new, tiny world.

Natural Wonders—Use wide angles and panoramas, or moody landscape images, to showcase mountains, meadows, sandhills, rivers, waterfalls, oceans, deserts, or any other magnificent vista.

Reflections—Feature a setting, situation, or landmark that brings back poignant memories, or capture a fleeting image reflected in glass, water, or another mirrored surface.

GFWC LIVING THE VOLUNTEER SPIRIT CONTEST

These photographs capture the special moments in the lives of GFWC clubwomen as they meet, plan, advocate, volunteer, or celebrate, in groups or one-on-one.

State Prizes: Ribbons will be awarded at the State level for 1st, 2nd, 3rd, and Honorable Mention.

(First place photos will be sent on to the GFWC International Photography Contest. All other photos will be returned at the State or District Conventions. First Place Photos will not be returned.)

International Photography Prizes: Please refer to the Contests Section of the GFWC Club Manual – Photography Contests- for prizes and further instructions.

RULES FOR PHOTOGRAPHY CONTESTS

- Photographs must be the original work of the member submitting the photograph.
- All contest photographers must be dues paying members of an active GFWC club.
- Photographs must be taken between January 1, 2022, and December 31, 2022, for the 2023 Photography Contests. Photographs must be taken between January 1, 2023, and December 31, 2023, for the 2024 Photography Contests.
- Contestants must be considered an amateur photographer.

ARTWORK GUIDELINES FOR PHOTOGRAPHY CONTESTS

- Photographs may be vertical/portrait or horizontal/landscape.
- Photographs must be the original work of the member submitting the photo.
- Each photograph must be an 8 X 10-inch print. Digital submissions alone will not be considered, but a high resolution digital copy of the submission is encouraged.
- All photographs must be mounted on a rigid 8 X 10-inch board and overall thickness may not exceed 3/8 inch. NO mattes, frames, or hangers!
- Judges will look at the overall creativity of subject and quality of the photograph.
- Photographs may be taken using film or with digital cameras and may be color or black and white.
- Photographs will NOT be returned.
- Each photograph must have a label affixed to its back with the following information:
 - o Contest name: The World in Pictures with category or GFWC Living the Volunteer Spirit
 - o Photographer's Name, Email Address, Mailing Address, and Phone Number
 - o Name and State of the sponsoring club
 - o Title and brief caption giving location, date, and other pertinent info about the photograph
 - o Arrow indicating top of the photograph

Visit Club Manual for more details.

GENERAL FEDERATION
of WOMEN'S CLUBS
www.GFWC.org



CREATIVE ARTS WAIVER

With my signature I declare that:

- I have created the submitted work, entitled _____, and I own the full copyright. The work has not been published before.
- With my work, including pictures, tables, or additional media, I do not violate or infringe the copyright of other persons or entities.

The work in question is (please check one): Photography Poetry Short Story

- I grant the General Federation of Women's Clubs a royalty-free perpetual license to use, reproduce, post, display, create derivative works, sell, license, or sub-license the work in any media now known or later invented without limitation, for commercial or non-commercial purposes.
- I agree that I shall not release the work to any other publication in the same or substantially similar form, without prior written and explicit consent from the General Federation of Women's Clubs.

This agreement shall become effective and binding at the date of formal acceptance of the work for publication by the General Federation of Women's Clubs.

Full Name (Print)		
Mailing Address		
City	State	Zip
Email		
Phone		

Signature

Date

Parent/Guardian Signature (if submitter is under 18 years of age)

Date

GFWC/IOWA COMMUNITY IMPACT PROGRAM AWARD

Marcia Hanson, Chairman

105 Circle Dr., Audubon 50025; 563-920-0995; martyandmarcia@gmail.com

The newly updated GFWC Community Impact Program Award offers GFWC clubs financial incentive to implement projects designed to impact a specific problem in their community. The CIP Award is designed to accommodate the many ways that clubs currently function and to provide added flexibility in the implementation of up to three projects that have a meaningful impact on a particular problem, from “done in a day” efforts to those that could require more rigorous planning and implementation.

AWARD RULES

Award Period:

- January 1, 2022, to December 31, 2023

Contest Description:

- Each entry can feature one to three local projects undertaken by a club, all accomplished during the Award Period.
- Each entry should include one page of information on each project (maximum 500 words) to highlight:
 - o Project selection process
 - o Project goal(s) and Plan of Action, including timeline
 - o Engagement of members, including total hours
 - o Financial/funding details, including total contributed
 - o Collaborating partners or individuals
 - o Media coverage
 - o Measurable impact(s)
- Each entry can contain one page of photographs for each project (maximum of 4 photographs per page).
- Each entry can contain one page of publicity highlights for each project (maximum of 4 highlights per page).
- Total entry cannot exceed 10 pages: A Community Impact Program Award Cover Form plus three additional pages for each project (info page, photo page, publicity page).

Entry Process:

- Club entries are to be sent to the State Chairman by March 1, 2024.
- State Chairmen should forward the winning entry and the club name of the second-place winner to the GFWC Community Impact Program Award Chairman by March 20, 2024.

Visit Club Manual for more details.

CALENDAR

January or February 2024

State Community Impact Program Award
Chairman obtains three, non-GFWC members
as judges.

March 1, 2024

Club entries must be sent via mail, postmarked no
later than this date, to State Community Impact
Program Award Chairman.

March 5-15, 2024

Club entries are judged at the state level.

March 20, 2024

The Award entry of first place state winners and
the name of second place winners are due to
GFWC. GFWC will issue checks to winning state
clubs after award winners are announced at their
respective State Conventions.

Spring 2024

State Community Impact Program Awards are
presented at State Conventions.

April 2024

National judging at GFWC Headquarters in
Washington, D.C.

June 2024

GFWC Community Impact Program Awards are
presented at the GFWC Annual Convention in
Chicago, IL

GFWC AWARDS FOR STATE WINNERS: First Place \$50, Second Place \$35, Third Place \$25

(First Place notebooks are sent on to GFWC to be entered into the GFWC CIP National Contest. The Notebooks are not returned.)

GFWC NATIONAL AWARDS: First Place \$5,000, Second Place \$3,500, Third Place \$2,500, Fourth Place \$1,500, Fifth Place \$500, International Affiliate Award \$250

District Chairmen:

NE	Mary Adams	1215 Hawley St., Jesup 50648	319-269-3478	maryadams1215@gmail.com
SE				
NW	Carine Schroeder	305-5 th Ave., PO Box 202, Doon 51235	712-726-3205	ecschr@mtcnet.net
SW	Marcia Hanson	105 Circle Dr., Audubon 50025	563-920-0995	martyandmarcia@gmail.com

GFWC Junior Executive Committee

GFWC Director of Junior Clubs

Katie Moydell

200 Conrad Circle
Columbia, SC 29212
803-608-2748
kmoydell@gfwc.org

Junior Pledge

I pledge my loyalty to the Junior Clubwomen, by doing better than ever before what work I have to do, by being prompt, honest, courteous, by living each day trying to accomplish something, not merely to exist.

Junior Special Project

Objective: Encourage members to continue projects related to children and youth. A \$50 award is given annually to one club in the nation to recognize creativity in implementing the GFWC Juniors' Special Project. The award is based on narrative reports. If you have any questions contact the headquarters' secretary at the office in Des Moines, or the State President.

GFWC/Iowa Junior Club Reporting

Junior Club Summary and Silver Award Reports may be mailed to GFWC and GFWC/Iowa Headquarters. Refer to Page 19 for Reporting Procedures. Please refer to packets from the Junior National Board. If you have any questions contact the headquarters' secretary at the office in Des Moines, or the State President.

GFWC/IOWA ENDOWMENT FUND

The GFWC/IOWA ENDOWMENT FUND was established to supplement the financial needs of GFWC/Iowa and to enhance services to GFWC/Iowa Women’s Clubs.

Interest from investments of the GFWC/IOWA ENDOWMENT FUND will be added to the GFWC/Iowa General Operating Fund.

Principle of the GFWC/IOWA ENDOWMENT FUND cannot be used unless approved by the GFWC/Iowa Board of Directors.

Donations to the GFWC/IOWA ENDOWMENT FUND are tax deductible.

Support the GFWC/IOWA ENDOWMENT FUND

1. When considering your club’s annual budget, please include a contribution to the Endowment Fund.
2. Use the Endowment Donations Cards in celebration of a GFWC/Iowa member’s achievement or special life events (anniversary, birthday, graduation, etc.).
3. Use the Endowment Donation Cards found on the next page. Additional cards are available at www.gfwciowa.org.

Make checks payable to: GFWC/IOWA ENDOWMENT FUND
 GFWC/Iowa Headquarters
 3839 Merle Hay Road, Suite 201
 Des Moines, IA 50310

Amount Enclosed: \$ _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Send Check and this Card to:



GFWC/IOWA
GFWC/Iowa
3839 Merle Hay Rd. – Suite 201
Des Moines, Iowa 50310
Donation to Endowment Fund \$ _____

Honored Party _____
Donor _____
Address _____

Send this card to Honored Party or Family

A Gift has been sent in your name to

General Federation of Women's Clubs

In Celebration of _____
In Honor of _____
In Memory of _____

Building a Brighter Future through Volunteerism



Send Check and this Card to:



GFWC/IOWA
GFWC/Iowa
3839 Merle Hay Rd. – Suite 201
Des Moines, Iowa 50310
Donation to Endowment Fund \$ _____

Honored Party _____
Donor _____
Address _____

Send this card to Honored Party or Family

A Gift has been sent in your name to

General Federation of Women's Clubs

In Celebration of _____
In Honor of _____
In Memory of _____

Building a Brighter Future through Volunteerism



Send Check and this Card to:



GFWC/IOWA
3839 Merle Hay Rd. – Suite 201
Des Moines, Iowa 50310
Donation to Endowment Fund \$ _____
Honored Party _____

Donor _____
Address _____

Send this card to Honored Party or Family

A Gift has been sent in your name to GFWC/Iowa

General Federation of Women's Clubs

In Celebration of _____
In Honor of _____
In Memory of _____

Building a Brighter Future through Volunteerism





Mary Adams

**BALDWIN, Jackson County
GFWC/Iowa Baldwin Woman's Club
No. 794-0020426**

Organized 1904 – Federated 1915
Members: 16
President: Christine Gent, 1616 Bunker Hill Rd.
Monmouth 52309; 563-357-3112
christinegent2012@gmail.com

**CEDAR FALLS, Black Hawk Co.
GFWC/Iowa Tuesday Club No. 2-0020827**

Organized 1892 – Federated 1893
Members: 39
President: Mary Ellen Murphy, 5016 Thyme Rd.
Cedar Falls 50613; 319-610-1339
murphys@cfu.net

**GFWC/Iowa Cedar Falls Woman's Club
No. 744-0020836**

Organized 1914 – Federated 1915
Members: 72
President: Joan Christensen-Sund,
7235 N. Union Rd., Cedar Falls 50613
319-987-3071
joaniecs1010@gmail.com

Northeast District Club Directory

Director

Mary Adams, 1215 Hawley St., Jesup 50648
319-827-3365; maryadams1215@gmail.com

Vice-Director

Lisa Gottschalk, 15799–150th St., Maquoketa 52060
563-542-2176; lisagottschalk77@gmail.com

Secretary

Cheryl Einsweiler, 405 Beverly Rd., Hudson 50643
319-230-7023; cmkjeins@gmail.com

Treasurer

Donna Flint, 107 Gay St., Delhi 52223
563-922-2909
canddflint@iowatelecom.net

**DELHI, Delaware County
GFWC/Iowa Delhi Woman's Club No. 1911-
0021425**

Organized 1914 – Federated 1935
Members: 7
President: Donna Flint, 107 Gay St., Delhi 52223;
563-922-2909; canddflint@iowatelecom.net

**GRUNDY CENTER, Grundy County
GFWC/Iowa Grundy Center Woman's Club
No. 654-0022460**

Organized 1911 – Federated 1912
Members: 15
President: Mary Schmidt, 1207 - 9th St.
Grundy Center 50638
319-824-5502; mschmidt9955@gmail.com

GUTTENBERG, Clayton County**GFWC/Iowa Guttenberg Book Club****No. 2185-0022497**

Organized 1939 – Federated 1945

Members: 8

President: Kay Radl, 33581 Hwy. 52

Guttenberg 52052, 563-880-3398

grammakay@alpine.net**HUDSON, Black Hawk County****GFWC/Iowa Tuesday Study Club****No. 1010-0022790**

Organized 1914 – Federated 1919

Members: 12

President: Stacy Lee, 116 Rebecca Rd.

Hudson 50643

319-883-2104; mrsstacylee@hotmail.com**JESUP, Buchanan County****GFWC/Iowa Rural Woman's Study Club****No. 1801-0025074**

Organized 1932 – Federated 1932

Members: 14

President: Shirley Bergman, 1115 – 6th St.

Jesup 50648

319-239-0031; bergmansa@hotmail.com**MAQUOKETA, Jackson County****GFWC/Iowa Woman's Club****No. 96-0023619**

Organized 1894 – Federated 1895

Members: 32

President: Lisa Gottschalk, 15799 – 150th St.

Maquoketa 52060

563-542-2176; lisagottschalk77@gmail.com**STRAWBERRY POINT, Clayton County****GFWC/Iowa Point Woman's Club****No. 2327-0025680**

Organized 1953 – Federated 1953

Members: 6

President: Susan Klett, 506 Commercial St.

Strawberry Point 52076

563-929-0195; brucesue@mediacombb.net



Eileen Hageman

CEDAR RAPIDS, Linn County

**GFWC/Iowa 5 Seasons' Women's Assoc.
No. 2512-0020863**

Organized 1978 – Federated 1978

Members: 11

President: Kay Karsten, 3084 Hickory Dr. NE

Solon 52333; 319-361-2017; kaylkarsten@gmail.com

DAVENPORT, Scott County

**GFWC/Iowa Quad Cities Woman's Club
No. 71368**

Organized 2020 – Federated 2020

Members: 11

President: Bette Kuboushek, 4755 Spring St.

Davenport 52807; 563-599-4312; bkuboushek@gmail.com

MUSCATINE, Muscatine County

**GFWC/Iowa Keystone AOK Club
No. 2315-0023021**

Organized 1952 – Federated 1952

Members: 15

President: Doris Ryan, 15324 County Rd. G62

Wapello 52653; 563-505-6191

doris.ryan@musco.com

GFWC/Iowa Phoenix Club No. 2460-0026545

Organized 1970 – Federated 1970

Members: 11

Co-President: Kay Lane, 1960 Hale St.

Muscatine 52761; 563-272-1594; kylane2@aol.com

Co-President: Anne Olson, 1861 Seven Springs Rd.

Muscatine 52761; 563-263-2643; jazzgal74@gmail.com

Southeast District Club Directory

Co-Directors

Eileen Hageman, 1603 Twin Valley Dr. NE
Solon 52333; 319-551-4353

eileen4gfwc@gmail.com

Mary Cash, 2106 Buckingham Dr. NW #1
Cedar Rapids 52405; 319-721-6564

merlyandkate@aol.com

Vice-Director

Secretary

Ann Zlabek, 705 Buffalo Ct., PO Box 6
Walker 52352; 319-361-4590

apotropaicentity@aol.com

Treasurer

Carma Bisinger, 704 Buffalo Ct., PO Box 111
Walker 52352; 319-361-9593

cjeanbis@gmail.com

SOLON, Johnson County

GFWC/Iowa Solon Women's Club No. 2297-0025396

Organized 1951 – Federated 1951

Members: 22

President: Eileen Hageman, 1603 Twin Valley Dr. NE

Solon 52333; 319-551-4353; eileen4gfwc@gmail.com

WALKER, Linn County

GFWC/Iowa R.A.R.E. Club No. 1059-0024789

Organized 1899 – Federated 1920

Members: 7

President: Ann Zlabek, 705 Buffalo Ct., PO Box 6

Walker 52352; 319-361-4590

apotropaicentity@aol.com



Cindy Hansen

ADEL, Dallas County
GFWC/Iowa Adel Women’s Club No. 467-0020122
 Organized 1901 – Federated 1907
 Members: 56
 President: Paula Joiner, 1819 Grove St., Adel 50003
 515-339-5529; palulaj@outlook.com

AUDUBON, Audubon County
GFWC/Iowa Audubon Federated Women’s Club
No. 2507-0020373
 Federated 1976 Members: 4
 President: Marcia Hanson, 105 Circle Dr.
 Audubon 50025; 563-920-0995
martyandmarcia@gmail.com

AVOCA, Pottawattamie County
GFWC/Iowa Town & Country Jr. Club
No. 2510-0020408
 Federated 1977 Members: 20
 President: Callie Gronborg, 46865 Hwy. 83,
 Avoca 51521; 712-307-0007; calliegronborg@gmail.com

CASTANA, Monona County
GFWC/Iowa Castana Jr. 76er’s Club
No. 2508-0025028
 Federated 1976 Members: 5
 President: Darla Lloyd, 35536 – 120th St.
 Mapleton 51034; 712-389-6308
darla_lloyd@yahoo.com

CRESTON, Union County
Bancroft History Assembly No. 77-0020435
 Organized 1895 – Federated 1895 Members 12
 President: Peg Anderson, 1201 W. Prairie St.
 Creston 50801; 641-782-4000 h, 641-202-6290 c
peganderson972@gmail.com

Southwest District Club Directory

Director

Cindy Hansen, 31506 – 430th St., Avoca 51521
 402-660-1340; cshansen51@gmail.com

Vice Director

Rose Dory, 2203 Sycamore St., Granger 50109
 515-999-2240 h, 515-729-7973 c
rbdory@yahoo.com

Secretary

Peg Anderson; 1201 W. Prairie St.
 Creston 50801; 641-782-4000
peganderson972@gmail.com

Treasurer

Penny Beaman, 1895 Riverview Rd.,
 Braydon 50042, 712-549-2380 h, 712-249-8882 c
pennybeam@hotmail.com

Progressive Chautauqua Circle No. 78-0024752

Organized 1892 – Federated 1895
 Members: 15
 President: Judy Gale, 802 N. Division
 Creston 50801; 641-782-2998 h, 641-202-4107 c
jgaleus@yahoo.com

EXIRA, Audubon County

GFWC/Iowa Exira Study Club No. 1934-0021906

Organized 1936 – Federated 1936
 Members: 17
 President: Penny Beaman, 1895 Riverview Rd.,
 Brayton 50042; 712-249-8882
pennybeam@hotmail.com

GRANGER, Dallas County

Granger Women’s Club No. 557-0022399

Organized 1904 – Federated 1910
 Members: 24
 Executive Officers: Georgina Valle, 2418 Twin Eagles
 Dr., 515-999-2349, georgina_valle@hotmail.com
 Cecilia Smith, 2438 Birch St., 515-201-1029
cecila.smith11@gmail.com
 Rose Dory, 2203 Sycamore Street, 515-999-2240
rbdory@yahoo.com
 All live in Granger 50109

LEROY, Decatur County

Yorel Club No. 1995-0026581

Organized 1937 – Federated 1937
 Members: 13
 President: Karon Keefe-Dunbar, 1012 Park Lane
 Osceola 50213; 515-681-0733; keefe@iowatelecom.net



Julia Thoel

AKRON, Plymouth County
GFWC/Iowa Friendship and Service Club
No. 2284-024876
 Organized 1950 – Federated 1950
 Members: 40
 President: Lisa Harris, 11027 Diamond Ave.
 Akron 51001; 712-552-7311; lisaharr79@gmail.com

AURELIA, Cherokee County
GFWC/Iowa Aurelia Women's Club No. 2530
 Organized 2000 – Federated 2000
 Members: 22
 President: Lucille Kent, 5208–10th Ave., Aurelia 51005
 712-434-5378; dnlkent@newulmtel.net

BURT, Kossuth County
GFWC/Iowa Federated Women's Club
No. 262-0020729
 Organized 1901 – Federated 1901
 Members: 13
 President: Barb Harms, 402 – 5th St., PO Box 151,
 Burt 50522, 515-924-3780

DOON, Lyon County
GFW/Iowa Doon General Federated Women's Club
No. 1722-0021498
 Organized 1921 – Federated 1929
 Members: 19
 President: Bridget Vander Tuin, 209 Hubbard Ave.
 Doon 51235; 712-726-3313; pressgal@premieronline.net

Northwest District Club Directory

Director

Julia Thiel, 1120-16th St., Manson 50563
 712-469-3647 h; 712-830-5963 c; dgthoel@ncn.net

Vice-Director

Lisa Harris, 11027 Diamond Ave., Akron 51001
 712-552-7311; lisaharr79@gmail.com

Secretary

Ann Tell, PO Box 756, Aurelia 51005
 712-229-0030; atell@mac.com

Treasurer

Nancy Cord, 220 - 29th St., Sioux City 51104
 712-255-9519; ncord23055@aol.com

LAKE CITY, Calhoun County
GFWC/Iowa Lake City Monday Club
No. 38-0023129
 Organized 1891 – Federated 1894
 Members: 22
 President: Karen Willis, 1101 N. Hancock
 Lake City 51449; 712-464-3713; karen.willis1@me.com

LE MARS, Plymouth County
GFWC/Iowa Friday Club No 105-0023136
 Organize 1894 – Federated 1895
 Members: 5
 President: Kay Luckett, 1027 1st St. SE
 LeMars 51031; 712-540-6810; luck147009@gmail.com

PETERSON, Clay County
GFWC/Iowa Peterson Tuesday Club No. 535-0024654
 Organized 1908 – Federated 1908
 Members: 13
 President: Sue Hass, PO Box 67, Peterson 51047
 712-295-6552; kshass76@outlook.com

SIOUX CITY, Woodbury County
GFWC/Iowa Sioux City Woman's Club
 Organized 1911 – Federated 1912
 Members: 10
 President: Nancy Cord, 220 – 29th St.
 Sioux City 51104; 712-255-9519
ncord23055@aol.com

GFWC Iowa Past State President's Club (P.I.P.'s)
 Organized 2013 – Federated 2013

President: Sandra Phillips, 3012 Tiperary Dr. NE,
 Cedar Rapids 52402; 319-363-2210;
eaglemere50@gmail.com

Secretary/Treasurer: Carma J. Bisinger
 P O Box 111, Walker 52352-0111
 319-361-9593; cjeanbis@gmail.com

Sue Hass	1996-1998	
Gayle Hanna	2002-2004	2014-2016
Sheryl Axmear	2004-2006	
Sandra Phillips	2006-2008	
S. Nell Rider	2008-2010	
Carma J. Bisinger	2010-2012	
Karen Martinek	2012-2014	
Betty Wade	2016-2018	
Eileen Hageman	2018-2020	
Bette Kuboushek	2020-2022	

GFWC/Iowa Members-At-Large Club No. 2322

This club was organized in 1986 for members who wish to remain a GFWC/Iowa member when their club drops Federation membership. The Members-At-Large Club meets yearly at the GFWC/Iowa State Convention. As a member, you may attend your District meetings as well as state conventions.

More information may be obtained by contacting Amy Hall Haney or Julia Thoel:

Amy Hall Haney

GFWC/Iowa Members-At-Large President
303 A Ave., SE, Mount Vernon 52314
319-895-6279 h, 319-270-3723 c
amyhallhaney@aol.com

(OR)

Send the following application for membership plus \$40.00 dues to:

Julia Thoel

Members-At-Large Secretary/Treasurer
1120-16th St., Manson 50563
712-830-5963
dgthoel@ncn.net

*Make checks payable to GFWC/Iowa MAL.

Report all volunteer hours, projects and monetary donations to:

Amy Haney, 303 A Ave., SE, Mt. Vernon 52314; 319-895-6279; amyhallhaney@aol.com

Report books read in Adventures in Reading to:

Amy Haney, 303 A Ave., SE, Mt. Vernon 52314; 319-895-6279; amyhallhaney@aol.com

GFWC/Iowa Members-At-Large Club Application

Name: _____

Address: _____

Town: _____ Zip: _____

County: _____ District: _____

Telephone: _____

Email: _____

GFWC/IOWA FEDERATION OF WOMEN'S CLUBS
RESOLUTIONS
Adopted April 24, 2014

Banning Plastic Bags for Purchases

WHEREAS, it takes 1000 years for plastic bags to biodegrade in the landfills, and

WHEREAS, less than 1% are recycled in the United States, and

WHEREAS, it takes 12 million barrels of oil to make plastic bags consumed in the United States annually, and

WHEREAS, 100,000 birds and marine life die each year due to encounters with the plastic debris much of it plastic bags, and

WHEREAS, Plastic is getting in the food chain, therefore

RESOLVED, That the GFWC/Iowa Federation of Women's Clubs urge and support legislation discouraging usage of plastic bags for purchases.

Plastic Water bottles be included in the bottle Bill

WHEREAS, Plastic water bottles take 700 years to begin composting, and

WHEREAS, 80% of plastic water bottles are not recycled and are polluting our environment, and

WHEREAS, 24 million gallons of oil are needed to produce a billion plastic bottles, and

WHEREAS, 38 million plastic water bottles go to the dump each year in America as each person on the average consumes 267 bottles/year; therefore

RESOLVED, That the GFWC/Iowa Federation of Women's Clubs urge the inclusion of water bottles in the present Bottle Bill of Iowa.

Adopted by members of GFWC/Iowa at State Convention, April 24, 2014

Bylaws of the GFWC/Iowa Federation of Women's Clubs

ARTICLE I. NAME

The name of this organization shall be the GFWC/Iowa Federation of Women's Clubs (hereinafter referred to as GFWC/Iowa).

ARTICLE II. OBJECT

The object of the GFWC/Iowa shall be to facilitate communication and to unite women's clubs throughout the state for the promotion of their common interest in volunteer service.

ARTICLE III. MEMBERSHIP AND DUES

Section 3.1 Eligibility. Any women's club within the state which has for its objective intellectual, moral, or social advancement shall be eligible to join the GFWC/Iowa, provided such club requires no sectarian or political test for membership; that it is not affiliated with any organization which tolerates, either by practice or teaching, violation of national and state laws.

Section 3.2 Application. Application forms may be obtained from the headquarters' secretary. Clubs applying for membership shall indicate their club type as General, Junior, or Juniorette. Application for membership must be accompanied by a copy of the club's bylaws, a typed accurate list of paid members, their complete mailing addresses, a club yearbook as soon as one is available, and dues for one year, the same to be sent to GFWC/Iowa headquarters. Dues of any club admitted after April first shall be accredited as dues for the next fiscal year.

Section 3.3 Dues.

- (a) Each club shall pay annual per capita dues. From this amount annual per capita dues shall be paid to the General Federation of Women's Clubs, as determined by GFWC, as well as the annual per capita dues as determined by GFWC/Iowa.
- (b) Per capita dues shall be sent to GFWC/Iowa headquarters on or before October 1st. Per capita dues of all members received by the club after October 1st shall also be sent to GFWC/Iowa headquarters as received. Memberships are not transferable.
- (c) Clubs whose dues are not paid by February 15th shall not be entitled to voting privileges for their members at the annual convention.
- (d) An accurate list of paid members with their correct mailing addresses shall accompany dues each time they are paid.
- (e) Clubs collecting dues from associate, honorary, or inactive members shall pay dues on the same to the GFWC/Iowa headquarters.

Section 3.4 Termination of Membership.

- (a) No club may honorably withdraw its membership from the GFWC/Iowa until all dues have been paid. Any club considering withdrawal shall notify all members prior to the meeting when such action is to be taken. The district director and/or a state officer shall be invited to a club meeting to hear the concerns

of the club members regarding their club's membership in GFWC/Iowa and offer possible resolutions.

- (b) If all members vote to withdraw, notice of such action signed by the club president shall be sent immediately to the state president and headquarters. Upon notice of resignation, all rights and privileges of membership cease. A club may be reinstated in the same year.
- (c) If not all members vote to withdraw, those members shall remain an active GFWC/Iowa club, keeping the GFWC/Iowa club name, its properties and/or all resources.

Section 3.5 Updates. It shall be the duty of each club to send to the headquarters secretary changes in the officers of the club during the year created by elections, removal, resignation, or death. Any changes in member's mailing addresses shall be sent as soon as such changes occur.

ARTICLE IV. OFFICERS AND THEIR ELECTION

Section 4.1 Officers. The officers of the GFWC/Iowa shall be president, president-elect, first vice-president, second vice-president, recording secretary, treasurer, and director of Juniors, if requested by the Junior membership.

Section 4.2 Term. The term of office shall be two years. Officers, with the exception of the treasurer, shall serve from the close of the state annual meeting at which they are elected until the close of the state annual meeting at which their successors are elected. The current president shall continue to serve after her successor is elected until the close of the following GFWC international convention for the purpose of completing the required tasks of her administration only.

Section 4.3 Eligibility. To be eligible for a state office, candidates must be members in good standing of GFWC/Iowa. To be eligible for the office of president-elect the candidate shall have served on the GFWC/Iowa board of directors for at least four years. No person shall be eligible for any office, except director of Juniors, who has not served as a member of a state board of directors. No state officer shall be eligible to the same office more than two consecutive terms.

Section 4.4 Vacancies in Office. In the event of a vacancy in the office of president, the president-elect shall become president and serve the remainder of the term. If a vacancy occurs in any office, except that of president, the board of directors at a regular or special meeting shall elect a member of GFWC/Iowa to serve as such officer until the next general election. In the event an officer is unable through disability to perform her duties for a period of four months, the board of directors shall declare the office vacant and shall elect her successor.

Section 4.5 Nominating Committee.

- (a) The nominating committee shall consist of four members; one member from each district and shall be elected at the annual convention held in even-numbered years. The incoming state president

(president-elect) shall appoint as chairman one of the members elected.

- (b) Each district is entitled to endorse one candidate only for each elective state office. A specific office must be declared at the time of the district endorsement. District endorsements shall be secured at the district conventions held in the odd-numbered years. The names of the candidates so endorsed shall be forwarded to the chairman of the nominating committee. Post district convention endorsements may be submitted to the nominating committee chairman when accompanied by written approval as witnessed by signatures of a two thirds majority of the respective district board.
- (c) If there are no endorsed candidates for an office, the nominating committee shall secure a nominee or nominees whose name(s) shall be placed upon the nominating ballot.
- (d) The chairman of the nominating committee shall secure the list of candidates, their pictures and statements of qualifications. The committee shall then certify eligibility and willingness to serve of such persons. The chairman of the nominating committee shall submit candidate information to the GFWC/Iowa publication in time to be included in the pre-convention issue. The committee shall place the names of all such candidates upon the nominating ballot, which shall be acted upon by the delegates assembled at state convention in even-numbered years. Any delegate, following the report of the nominating committee, may make nominations from the floor. Candidates nominated from the floor shall also have consented to be nominees and shall have had their eligibility certified by the nominating committee.
- (e) Officers shall be elected by the voting delegates to the annual convention held in even-numbered years at the time designated in the program. All candidates shall be introduced to the convention body prior to the election, and each candidate shall have the privilege of speaking for one minute. There shall be no campaigning or campaign material distributed at the state convention. (See Standing Rule 23). In the event there is only one nominee for an office when nominations cease, the election may be viva voce, or the presiding officer may declare the candidate elected.

ARTICLE V. DUTIES OF OFFICERS

Section 5.1 President.

- (a) The president shall be the chairman of the board of directors and of the executive committee.
- (b) She shall supervise plans for extending, unifying and making efficient the work of the Federation.
- (c) She shall be a member ex-officio of all state committees except the nominating committee.
- (d) With the assistance of the board of directors, she shall appoint Community Service Project chairmen, a GFWC Signature Project: Domestic Violence Awareness and Prevention chairman, a GFWC Juniors' Special Project: Advocates for Children chairman, and all other committee chairmen and

members as are prescribed by the Bylaws, or as she deems necessary.

- (e) She shall appoint a parliamentarian or parliamentary advisor of her own choice, subject to the approval of the board of directors.
- (f) She shall arrange for and conduct the annual state convention.
- (g) She shall have the authorization to sign checks in the absence of the treasurer or headquarters' secretary.
- (h) She shall act as a medium of communication between state and General Federation, shall promote the cause of the General Federation and shall represent GFWC/Iowa at General Federation conventions and board of directors' meetings.
- (i) She shall attend each district convention or appoint a GFWC/Iowa officer to represent her.
- (j) Upon conclusion of her term of office, she shall present the recording secretary a complete and concise report of the work of GFWC/Iowa under her administration.

Section 5.2 President-elect.

- (a) In the absence of the president, she shall perform the duties of the president. Following her term as president-elect, she shall then assume the office of president.
- (b) She shall serve as chairman of the Strategic Planning committee.
- (c) She shall serve as coordinator of the district directors and shall arrange with them the schedule of the district meetings.
- (d) At the regular board meeting in September of the second year, the president shall give the president-elect the opportunity to secure board approval for her plans for the coming administration.
- (e) After January 1st of the second year, the president-elect shall be at liberty to make appointments for her administration.
- (f) She shall compile the *Bluebook* of her administration by July 1st.
- (g) She shall attend the GFWC orientation and the GFWC convention immediately preceding her term of office. GFWC/Iowa shall pay her expenses not to exceed the amount approved in the budget.
- (h) She shall perform all other duties as outlined in S.R. #5

Section 5.3 First Vice President.

- (a) In the absence of both the president and president-elect, she shall perform the duties of the president.
- (b) She shall serve as chairman of the Bylaws and Standing Rules committee.
- (c) She shall serve as coordinator of the Community Service Project area chairmen.

Section 5.4 Second Vice President.

- (a) In the absence of the president, the president-elect and the first vice president, she shall assume the duties of the president.
- (b) She shall serve as chairman of the Resolutions committee.
- (c) She shall serve as coordinator of the Standing Committee chairmen, special committee chairmen, if any, and special program chairmen.

- (d) She shall serve as liaison officer between GFWC/Iowa and the member-at-large club.

Section 5.5 Recording Secretary.

- (a) She shall keep a record of the proceedings of all GFWC/Iowa executive committee meetings, board of directors' meetings and the annual conventions.
- (b) Within three weeks after a meeting, she shall provide a copy of the minutes to the headquarters' secretary for distribution.
- (c) She shall provide a complete set of minutes of the administration, with attachments, to the state headquarters for preservation at the close of her term.

Section 5.6 Treasurer. The term of office of the treasurer shall coincide with the GFWC/Iowa fiscal year of July 1 to June 30. A newly elected treasurer will take office July 1 following the election.

- (a) She shall attend the summer finance committee meeting to aid with the budget process by providing all members with budget sheets showing prior year budgeted and actual figures.
- (b) She shall be bonded and said bond shall be paid for by GFWC/Iowa.
- (c) She shall meet monthly, or as necessary, with the headquarters secretary for the purpose of reviewing bills received, signing checks for payment, entering financial data and preparing financial statements. The headquarters secretary shall countersign and mail the checks.
- (d) She shall send a quarterly report of receipts and disbursements to all members of the finance committee.
- (e) She shall close out her books June 30th of each year.
- (f) She shall be responsible for seeing that an annual audit report is prepared and said report is presented to the board of directors for approval.

Section 5.7 Succession. The retiring officers shall deliver to their successors, not later than June 1st, all records, files, updated officer's manuals and other property belonging to GFWC/Iowa.

ARTICLE VI. BOARD OF DIRECTORS

Section 6.1 Composition. The voting members of the board of directors shall consist of the elective state officers, the district directors, the Community Service Program chairmen, the GFWC Signature Project and GFWC Juniors' Special Project chairmen, chairmen of GFWC/Iowa standing and special committees, chairmen of special programs/contests, members of the Budget and Finance committee, members of the Bylaws committee, members of the Membership committee, and past state presidents of GFWC/Iowa.

Section 6.2 Duties. The duties of the board of directors shall be:

- (a) To transact the business of the GFWC/Iowa between annual conventions.
- (b) To cause a yearbook, known as the *Bluebook*, to be published no later than July 1st of the first year of an administration.
- (c) To arrange for auditing the financial records by a certified public accountant or qualified auditor.
- (d) To maintain a state headquarters.

- (e) To employ a headquarters secretary at the beginning of each administration with duties as required by the organization and determine her salary.
- (f) To make financial contracts or authorize others to make them. All matters regarding the expenditure of money shall be referred to the Budget and Finance committee before being acted upon by the board of directors.
- (g) To initiate or change policies of the work of GFWC/Iowa.
- (h) To adopt standing rules necessary to carry on the work of GFWC/Iowa. (See Standing Rules)

Section 6.3 Meetings. Regular meetings shall be held each year prior to the annual convention and in the months of September and February. Written notice of all regular board meetings shall be sent to every member of the board at least two weeks before the meeting. Special meetings of the board may be called by the president, or upon the request of five members of the board. Twelve voting members of the board shall constitute a quorum.

ARTICLE VII. EXECUTIVE COMMITTEE

Section 7.1 Composition. The Executive committee shall consist of the GFWC/Iowa president, president-elect, the first vice president, the second vice president, the secretary, the treasurer, and, if applicable, the director of junior clubs.

Section 7.2 Duties. The duties of the Executive committee shall be to:

- (a) Transact the necessary business of GFWC/Iowa between meetings of the board of directors and to act in emergencies. They shall report all business transactions to the board of directors at their regular or special meetings.
- (b) Review and approve the budget recommended by the Budget and Finance committee before it is presented to the board of directors for final action.
- (c) Approve the sites and dates for the board of directors' meetings and the annual convention.
- (d) Voting may be done by mail, electronic means, or conference call. A report of any action taken by mail, electronic means, or conference call shall be ratified and made part of the minutes of the next meeting.
- (e) Create and dissolve special committees.
- (f) Prepare and submit standing rules or rules of procedure and order to the board of directors for final approval.
- (g) Review proposed amendments to the bylaws.
- (h) Approve the program of the next administration.
- (i) Shall have the power to declare vacancies in board of directors' membership and make new appointments.

Section 7.3 Meetings. The Executive committee shall meet at least quarterly, at the call of the president or upon the written request of any three members of the committee. The quorum for the meetings of the Executive committee shall be four members.

ARTICLE VIII. COMMUNITY SERVICE PROGRAMS

Section 8.1 Definition. The Community Service Programs shall be: Arts and Culture, Civic Engagement and Outreach, Education and Libraries, Environment, and Health and Wellness.

Section 8.2 Size and Term. Each Community Service Program shall be administered by at least one chairman appointed by the GFWC/Iowa president elect for a term of two (2) years. No program chairman may serve in the same position for more than two consecutive terms.

Section 8.3 Duties. Each Community Service Program chairman shall be responsible for the implementation of the designated plans of work within their respective program. At the request of the president, she may present information regarding her Program at the post board of directors meeting following the annual convention in the even numbered years, the summer workshop, board of directors' regular meetings, at annual conventions, and/or in state newsletters. She shall work closely with district Community Service Program chairmen to see that they have the necessary information and knowledge to promote the programs in their districts. Each chairman shall keep a full record of the work done in their program area and shall deliver the record to her successor immediately following the conclusion of the annual convention in even numbered years.

ARTICLE IX. COMMITTEES

Section 9.1 Standing Committees. The incoming president shall appoint all standing committee members not otherwise provided for in the bylaws and not to number more than five (5) each, unless otherwise specified herein, to serve a term of two (2) years. No committee appointee shall be eligible to serve in the same position for more than two (2) consecutive terms.

- (a) **Budget and Finance.** This committee shall consist of the chairman, the treasurer, the president elect, and three (3) appointed members who shall not be members of the Executive committee. The first and second vice presidents shall be invited to attend meetings without vote or voice. No member shall be eligible to hold the office of Budget and Finance chairman who has not previously served on the board of directors. All matters regarding the expenditure of money from the GFWC/Iowa treasury shall be referred to the Budget and Finance committee before being acted upon by the board of directors or the annual convention. It shall be the duty of this committee to prepare a budget and submit it with recommendations to the Executive committee and to the board of directors for approval, and to report thereafter as requested as to the status of the budget. A copy of the budget shall be provided for each member of the board of directors. All expenditures not provided for in the budget must be considered and recommended by the Budget and Finance committee before the board of directors approves payment. The committee shall review the financial affairs of GFWC/Iowa, making recommendation regarding dues and investments as necessary. The

- (b) Budget and Finance committee shall have charge of purchasing and maintaining equipment and furnishings for headquarters. GFWC/Iowa officers and appointees shall submit pre-approved bills with vouchers to the treasurer within 60 days, or sooner, of the incurred expense and prior to the end of the fiscal year (June 30) in which the expenses occur.
- (c) **Bylaws.** This committee shall consist of the first vice president, serving as chairman, and two (2) other appointed members. The parliamentarian or parliamentary advisor shall serve as an advisor to the committee. This committee shall submit proposed amendments to the Bylaws for consideration at the GFWC/Iowa annual convention, as provided for in Article XIV. It shall consider amendments proposed by the Executive Committee or the board of directors and submitted to the chairman by November 1st. It shall submit proposed bylaws amendments to the Executive Committee for review. This committee shall also review the Standing Rules annually and may submit standing rules to the Executive Committee for consideration.
- (d) **Communications and Public Relations**
- (e) **Fundraising**
- (f) **Juniors' Special Project**
- (g) **Leadership**
- (h) **Legislation and Public Policy**
- (i) **Membership.** This committee shall consist of a chairman appointed by the president and the four (4) district vice directors elected by their respective districts. It shall be their duty to promote membership.
- (j) **Nominating. (See Art. V, Sec. 4.5)**
- (k) **Scholarship.** This committee shall consist of a chairman, a vice chairman/secretary, and two appointed members from each district. The chairman of the Scholarship Committee shall have served two (2) years on the committee immediately preceding her appointment. The president elect shall be an ex-officio member. This committee shall be responsible for:
1. Compiling a scholarship/music campship packet for distribution to the clubs each fall.
 2. Attending their district conventions to help promote awareness of the GFWC/Iowa scholarship and music campship programs.
 3. Receiving scholarship applications from students in their district.
 4. Attending the state scholarship judging event to pick state winners.
 5. The GFWC/Iowa treasurer shall provide the scholarship chairman with a list of the available scholarship monies for distribution by March 1st. The committee shall have the authority to determine how and where the scholarship money is awarded based on number of applications received, not to exceed the available amount.
 6. Criteria used for determining winners shall be determined by the committee and outlined in the student's scholarship packet.
- (l) **Signature Program**
- (m) **Strategic Planning.** This committee shall consist of the president elect serving as chairman and two other members. They shall be responsible for assessing

long term goals and needs of the organization and proposing ways to implement those goals.

(n) **Women's History and Research Center**

Section 9.2 Special Committees. Special committees shall be created as deemed necessary by the president, executive committee, or the board of directors. Appointments to these committees shall be made by the president with the approval of the executive committee.

Section 9.3 Special Program Chairmen. The incoming president shall also appoint chairmen for the following special programs and contests:

- (a) Adventures in Reading
- (b) Community Impact Program
- (c) *Clubwoman* Magazine
- (d) Creative Writing
- (e) Endowment
- (f) ESO
- (g) GFWC Writing Contests
- (h) Photography Contests

ARTICLE X. – REPRESENTATION

Section 10.1 All voting members of the GFWC/Iowa board of directors, as named in Article VI, Section 6.1, by virtue of their positions, shall be delegates to the annual convention, and to their respective district conventions.

Section 10. 2 Each club belonging to GFWC/Iowa and having a membership of 30 or fewer members, based upon the number of dues paid as of February 15th, shall be represented by three (3) delegates; one additional delegate for each additional 10 members or major fraction thereof. Only delegates have the privilege of voting.

Section 10. 3 No delegate, officer, or other person shall act as a representative of more than one club or otherwise cast more than one vote on any question at the annual convention.

Section 10. 4 General Federation Delegates. Each club through direct membership in the General Federation is entitled to representation at the annual GFWC International convention and receives direct credentials to it. Therefore, the state president and the board of directors may appoint the extra delegates allowed the state as delegates at large.

ARTICLE XI. – FEDERATION SUB-DIVISIONS

Section 11.1 GFWC/Iowa Districts. The state shall be divided into four (4) Federation districts as determined by the board of directors. Each district shall be presided over by the district director.

Section 11. 2 Clubs, which are members in good standing of GFWC/Iowa, shall be eligible to representation at their respective annual district conventions, with selection of delegates to be determined by their respective district board of directors. All voting members of the GFWC/Iowa board of directors, as named in Article VI, Section 6.1, by virtue of their positions, shall be delegates to their respective district conventions.

Section 11.3 Duties of the District Director. The duties of the District Directors shall be:

- (a) To attend all meetings of the GFWC/Iowa board of directors and the GFWC/Iowa annual convention.

- (b) To act as medium of communications between the GFWC/Iowa board of directors, her district board, and the clubs within her district.
- (c) To visit clubs within her district whenever possible.
- (d) To arrange for and conduct annual district conventions. The schedule of district conventions shall be arranged by district directors and the GFWC/Iowa president-elect.
- (e) To preside at all special and called meetings of the district.
- (f) To notify GFWC/Iowa headquarters of withdrawal of clubs from membership.
- (g) After her election at the district convention in the odd numbered years, to appoint any non-elected officers, community service program chairmen, standing committee chairmen, and special program/contest chairmen to serve during her term of office. She shall submit the list of appointments to the state president-elect by May 1st.

Section 11.4 Duties of the Vice Director. The duties of the Vice Director shall be:

- (a) To assist the district director and assume her duties in case of the director's absence.
- (b) To serve as a member of the GFWC/Iowa Membership committee.
- (c) To serve as vice director for one term and then assume the office of director.

Section 11.5 Vacancies. In the event of failure to elect, these officers shall be elected by the delegates from the respective district at the next annual state convention. In the event of a temporary inability of both the director and vice director to serve, a chairman pro term shall be appointed from the district members by the state president. In event of the resignation of both the director and vice director, the state president shall appoint a temporary chairman from the district membership to serve until the next regular district convention, when a special election shall be held to fill the vacancies.

Section 11.6 Other Officers. Other district officers shall be a secretary and a treasurer appointed by the district director, or they may be elected at the district convention. No district officer shall be eligible to the same office more than two (2) consecutive terms.

Section 11.7 Registration Fees and/or Dues. Registration fees and/or dues shall be paid in each district, the amount to be determined by the district in convention assembled, according to the respective needs of the district. Each shall have the power to prescribe the method of collecting said fees. The funds shall be in the hands of the district treasurer, who shall make disbursements only on the written order of the director.

ARTICLE XII. – CONVENTIONS

Section 12.1 The GFWC/Iowa shall hold an annual convention in the month of April or May. The state president, with the approval of the board of directors, shall determine the dates and the location of the meeting in the uneven years. In even years, the location shall be determined by a systematic rotation of the four districts as printed in the *Bluebook*. In even years, the

hostess district shall cooperate with the state president in arrangements for the convention and shall follow the guidelines for hosting a state convention on file at headquarters. The "Call to Convention" shall be distributed from headquarters four (4) weeks prior to the convention. Credentials shall be presented when delegates register at state convention.

Section 12.2 Registration Fee. All delegates, members, and guests attending the annual convention shall register and pay a registration fee recommended by the executive committee and approved by the board of directors. This shall be paid directly into the state treasury and used toward the expense of the convention as directed by the board of directors. Speakers invited to appear at the convention and guests at the installation banquet will be exempt from the registration fee.

Section 12.3 Reports. All persons, including but not limited to state officers, district directors, and chairmen, presenting a report to the convention body shall file a copy of their report with the GFWC/Iowa secretary. These reports must be typewritten on size 8 1/2" x 11" paper.

Section 12.4 Quorum. A majority of the delegates who have registered for the annual convention shall constitute a quorum.

ARTICLE XIII. – PARLIAMENTARY AUTHORITY

The rules contained in "Robert's Rules of Order, Newly Revised" shall govern the GFWC/Iowa in all cases to which they are applicable, and in which they are not inconsistent with these bylaws.

The parliamentarian or parliamentary advisor shall attend all meetings of the GFWC/Iowa executive committee, GFWC/Iowa board of directors and the GFWC/Iowa conventions. She shall serve in an advisory capacity to the GFWC/Iowa membership.

ARTICLE XIV – AMENDMENTS

These bylaws may be amended at an annual convention by a two-thirds vote of the accredited delegates present, provided notice of such action shall have been appended to the call of the meeting, or without such notice, by unanimous vote.

Revisions of these bylaws shall become effective immediately after the annual convention.

Final draft approved by the Board of Directors on February 15, 2020

Approved by the general membership via email vote May 21, 2020

STANDING RULES

POLICIES

- (a) The GFWC/Iowa Federation of Women's Clubs shall be a nonpartisan organization; therefore, it cannot officially endorse individual candidates for political offices.
- (b) Upon approval of the board of directors support of, or opposition to, pending legislation may be actively undertaken.
- (c) Recommendations made by outgoing officers and Community Service Program Chairmen must be considered by the incoming board of directors.
- (d) Neither member nor groups of GFWC/Iowa shall solicit funds for any program, project or personal sales, including those of the General Federation without the consent of the executive committee.
- (e) When an officer or chairman has accepted an invitation to visit a GFWC/Iowa meeting, club or district, as a speaker, a specific hour, as well as allotted time, for her address shall be sent her; the traveling expenses of the speaker shall be paid, twenty-five cents per mile, round trip; and suitable place on the program shall be given her.
- (f) No officer, chairman, member of a committee nor club shall speak in the name of GFWC/Iowa for or against any measure, policy or program unless GFWC/Iowa is on record or unless authorized by the board.
- (g) The mailing list of the directory shall not be made available to other organizations or groups to use as a mailing list or for solicitation by a club member, appointee or officer. The board of directors shall be the only authority to grant use of the membership list for GFWC and GFWC/Iowa projects.
- (h) The GFWC/Iowa shall be an institution working unequivocally in cooperation with and the support of business enterprise, industrial progress, and general welfare in all Iowa communities and, therefore, urges local clubs to observe this policy. Where the objective of any department could be more speedily and definitively attained by cooperation with established agencies, with the consent of the executive committee, such affiliation shall be approved.
- (i) The letters GFWC/Iowa shall precede the club names and be present in all news releases and public displays.

2. PROJECTS

Financing projects adopted by GFWC/Iowa shall become the definite responsibility of individual clubs and should receive preference in the dispensing of club funds. Each club is urged to have an active budget committee, which shall give consideration to state projects, and present the projects to the club.

3. ENDOWMENT FUND

The GFWC/Iowa Endowment fund was established to supplement the needs of the GFWC/Iowa headquarters' office, to enhance services to all GFWC/Iowa Women's Clubs, and to keep our clubs active and growing. Interest from this fund will be added to the General Operating Fund. Principle of this endowment fund cannot be used unless voted on and approved

by the GFWC/Iowa Board of Directors. All clubs are encouraged to support GFWC/Iowa through donations to the Endowment Fund.

4. SPECIAL PROJECTS

Providing all outstanding obligations incurred in the establishment of special projects of an administration have been fulfilled, it shall be the duty of the next administration to reallocate into related fields any residual funds left in special projects at the end of an administration.

5. INCOMING PRESIDENT

- (a) The incoming state president shall send the names of all Community Service Program Chairmen, the GFWC Signature Project: Domestic Violence Awareness and Prevention Chairman, the GFWC Juniors' Special Project: Advocates for Children Chairman and Chairmen of Special Committees at the close of the annual convention in even numbered years to the following: the General Federation International President, General Federation Headquarters, the General Federation Chairman of the Community Service Programs, the GFWC Signature Project: Domestic Violence Awareness Chairman, the GFWC Juniors' Special Project: Advocates for Children Chairman and Chairmen of Special Committees to which the state chairman belongs, or as nearly as possible to which the state Community Service Program Chairmen, GFWC Signature Project: Domestic Violence Awareness Chairman, GFWC Juniors' Special Project: Advocates for Children Chairman and Chairmen of Special Committees shall correspond. She will keep the list up to date.
- (b) She shall secure a written contract with the Headquarters Secretary for the two years of the administration. She shall secure a written contract with the Blue Book printer. The above contracts and bids shall be presented to the Financial Committee at the February board meeting prior to taking office.
- (c) She shall appoint a planning committee at the beginning of her administration to study the format of the organization and to make recommendations for the future.
- (d) She shall appoint a committee of three, consisting of 2 members of the executive committee and the GFWC/Iowa parliamentarian, to approve the minutes of the annual convention of her administration.
- (e) She shall appoint a committee of former GFWC/Iowa officers to help review and revise, if necessary, a handbook outlining the duties of the GFWC/Iowa officers.
- (f) She shall appoint a committee to review and revise, if necessary, the convention rules and procedures now on file at headquarters.
- (g) At the closing session of the annual convention in even-numbered years, the incoming president shall be given time to present the plans of her administration.
- (h) Expenses attendant to the new administration, which she incurs after the state convention and before the close of the GFWC convention shall be taken from the president's budget allowance of the new administration.

6. JUNIOR CLUBS

Junior clubs desiring to become General clubs shall write to headquarters and request that their category be changed.

7. CONVENTION SITE

The hostess district may be given the privilege of holding the convention in the even numbered years in a district other than its own.

8. HONORARY MEMBERSHIP

An honorary membership may be given by a club or an individual to acknowledge charter members, long membership in the club, appreciation for club related activities over a period of years, service in district Federation or extensive State Federation Appointments. A letter stating the reason or reasons for wishing to give this honor is sent to the state president, with \$5.00. She approves the award and sends an award card of honorary membership and notifies the headquarters secretary to send a Federation pin. This does not take the place of per capita dues and is not a life membership. The name of an honorary member shall be displayed on the honorary membership roll at headquarters.

9. HEADQUARTERS SECRETARY

- (a) The headquarters secretary shall send the names and addresses of all newly elected officers to GFWC headquarters.
- (b) Dropped clubs. The headquarters secretary shall notify district directors, membership chair and state president when clubs within their respective districts have honorably or dishonorably withdrawn their membership roll.
- (c) Past President's Pin. The headquarters secretary shall be responsible for ordering the pin for the past president.
- (d) Memorial gifts: The headquarters' secretary shall be authorized to send \$25 to the GFWC/Iowa Endowment Fund in the case of the death of a board member, a death in the immediate family of a current president (father, mother, husband, son or daughter) or the death of a past state president.

The Headquarters' Secretary shall inform the family of the deceased about the memorial gift.

- (e) The secretary shall collect all dues, shall receive and deposit all securities, money and special funds belonging to the GFWC/Iowa Federation of Women's Clubs. She shall countersign and mail all checks sent to her by the treasurer. The GFWC/Iowa books shall be closed June 30th of each year and audited by a certified public accountant or qualified auditor, to be paid for from the GFWC/Iowa funds.
- (f) Six weeks prior to the convention, she shall provide the registration chairman a list of clubs belonging to the GFWC/Iowa Federation, the number of paid memberships, and the number of delegates to which each club is entitled. She is responsible to the treasurer. She shall be bonded subject to the approval of the board of directors; said bond shall be paid for from GFWC/Iowa funds.

- (g) She is responsible to the treasurer. She shall be bonded subject to the approval of the board of directors; said bond shall be paid for from GFWC/Iowa funds.

10. STAFF VACATIONS

The president and the chairman of the finance committee shall approve the staff vacations.

11. BLUEBOOK DISTRIBUTION

- (a) The *Bluebook* shall be sent to the president of each per capita paying club.
- (b) Additional copies are available online.
- (c) All state officers and board members, state appointees, and advisory members of committees who are members of the GFWC/Iowa Federation, together with others as prescribed by the president, shall receive the *Bluebook*.
- (d) An extra supply of the *Bluebook* shall be kept at headquarters.

12. ADMINISTRATION REPORTS

At the close of an administration, all condensed and edited reports of all state officers, Community Service Program Area Chairmen, the GFWC Signature Project: Domestic Violence Awareness and Prevention Chairman, the GFWC Juniors' Special Project: Advocates for Children chairman, committee chairmen and district directors shall be placed among the permanent records at GFWC/Iowa headquarters.

13. BUDGET ALLOWANCE

Upon recommendation by the finance committee, the board shall budget for all officers and chairmen.

14. RESOLUTIONS

Proposed resolutions must have the approval of a District Convention and two (2) copies submitted to the Chairman of the Resolutions Committee at least two (2) weeks prior to a meeting of the Board of Directors. Only resolutions of an emergency nature shall be submitted after this date. Said committee shall submit each resolution to the Board of Directors, with or without recommendation for approval. The Committee shall, after Board approval, present the resolution to the annual Convention for a vote on its adoption.

Resolutions in force shall be reviewed by the Resolutions Committee at the beginning of each new administration for timeliness, change of opinion, etc. Resolutions may be rescinded by the annual convention, subsequent to the recommendation of the Resolutions Committee to the Board of Directors and the approval of that board but shall remain in force until they are properly rescinded.

Copies of all resolutions adopted by delegates assembled in convention, shall be sent to the person and organizations to whom the contents of the resolution are pertinent and to the media. The decision as to the persons and organizations to which the resolution shall be sent shall rest with the President of the GFWC/Iowa Federation of Women's Clubs.

15. REVISIONS

All proposed amendments to the bylaws, and new standing rules or changes to the standing rules shall be submitted to the Constitution Bylaws and Standing Rules Committee for consideration before being presented to the board.

16. DISTRICT BYLAWS

By November 1st of the first year of an administration, each district director shall forward to the Constitution Bylaws and Standing Rules Committee copies of the district bylaws and standing rules for review that they shall be in accord with the GFWC/Iowa Federation of Women's Clubs Bylaws.

17. CONVENTION & BOARD MOTIONS

A person making a motion in a board of directors' meeting or at a state convention shall present a written, signed copy of the motion to the presiding officer.

18. PRE-ADMINISTRATION PLANS

Officers-elect of sub-divisions of the Federation shall have the same privilege of making pre-administration plans, as does the state president-elect.

19. CAMPAIGN ETHICS

The article and picture which is gathered by the nominating Committee and distributed to the membership can be duplicated and reproduced but is the only campaign material which may be distributed outside the candidate's own district. Personal letters may accompany the printed sheet, but they shall not contain any reference to any other candidate. This rule shall be mailed to the club presidents along with the candidates' biographies four weeks prior to the state convention, and any infringement of campaign rules shall be brought to the attention of the state president and to all candidates as well.

(See Art. IV, Sec. 2 of the Bylaws)

20. All state officers of the GFWC/Iowa Federation of Women's Clubs must be living within the State of Iowa during their term of office.

21. EMERGENCY GUIDELINES

- (a) In the case of a national emergency, state emergency or any type of event (man-made or natural) that could potentially put members in danger, the President, with the consent of the majority of the Executive Committee, or if the state/club does not have an Executive Committee, the majority of the Board of Directors, may order that election be held by mail or electronically.
- (b) In the case of a national emergency, state emergency or any type of event (man-made or natural) that could potentially put members in danger, the President, with the consent of the majority of the Executive Committee, or if the state/club does not have an Executive Committee, the majority of the Board of Directors, may order that an electronic meeting be held as a substitute for a regular, executive committee, board of directors or special meeting.

**RESTATED ARTICLES OF INCORPORATION
OF
GFWC/IOWA FEDERATION OF WOMEN'S CLUBS**

These restated Articles of Incorporation correctly set forth the provisions of the Articles of Incorporation of the Iowa Federation of Women's Clubs as heretofore or hereby amended. These Articles of Incorporation have been duly adopted as required by Chapter 504A, Code of Iowa (1987) and they supersede the original Articles of Incorporation and all amendments thereto.

**ARTICLE I
NAME**

The name of this Corporation shall be: Iowa Federation of Women's Clubs.

**ARTICLE II
PURPOSE**

The Corporation is organized for any lawful purpose or purposes not for pecuniary profit. More specifically, the Purpose and object of this Corporation are and shall be charitable as defined by Section 501 (C) (3) of the Internal Revenue Code of 1986, as amended, and for the purpose of promoting these objects, to hold, purchase and receive title to such real estate of other property as may be necessary by devise, gift, grant or other conveyance; and to mortgage, sell or convey the same or any part, parcel or portion thereof, whenever and so often as it may be deemed necessary for the best interests of this Corporation. It is expressly declared that this is a Corporation not for pecuniary profit and that none of it's property, either real or personal shall ever be used and expended except in carrying into effect the legitimate powers and purposes of it's being.

**ARTICLE III
DURATION**

The Corporation shall have perpetual duration.

**ARTICLE IV
PLACE OF BUSINESS**

The principal place of business of this Corporation shall be in Des Moines, Polk County, Iowa; provided, however, that it may transact all business at any place not otherwise restricted by law within or outside the State of Iowa.

ARTICLE V

PUBLIC LIABILITY

The members, officers and directors of the Corporation shall be personally free from the obligations or liability to the Corporation, it's creditors, members and any other person or entity for any corporate or personal liability, debit or claim arising from and out of his or her service to the Corporation, except for willful acts; and the Corporation shall indemnify such persons for all losses and expenses incurred hereby to the extent not prohibited by law.

**ARTICLE VI
LEGAL INSTRUMENTS**

Legal instruments affecting real estate, including deeds, real estate contracts, mortgages and leases, and all contracts and promissory notes issued by the Corporation must be executed by the President and co-signed by the Secretary or Treasurer.

**ARTICLE VII
DISTRIBUTION ON DISSOLUTION OR LIQUIDATION**

In the event of the liquidation or dissolution of the Corporation, whether voluntary or involuntary, no member shall be entitled to any distribution or division of it's remaining property or it's proceeds, and the balance of all money and other property received by the Corporation from any source after the payment of all debts and obligations of the Corporation shall be distributed to another organization or organizations qualified under Section 501 (C) (3) of the Internal Revenue Code of 1986, as amended, within the intentment of Section 501 (C) (3) of the Internal Revenue Code 1986, as amended, and regulations thereunder as the same now exist or as they may be hereafter amended from time to time. By virtue, hereof, the organization's assets are to be at all times dedicated to an exempt purpose, and distribution hereunder shall be for one or more exempt purposes.

**ARTICLE VIII
BOARD OF DIRECTORS**

The number of Directors constituting the Board of Directors and the method of electing the Board of Directors shall be as provided in the Bylaws.

SEND TO:
HEADQUARTERS
SECRETARY
February 1, 2023

Club Treasurer's Report to GFWC/Iowa

Due February 1, 2023
GFWC/Iowa Headquarters
3839 Merle Hay Road – Suite 201
Des Moines, IA 50310

Town: _____ District _____

Club: _____ No. of Members _____

Indicate Your Selections and Donation Amounts Below for GFWC/Iowa Scholarships and Funds:

	Amount
All GFWC/Iowa Scholarships	_____
Domestic and Sexual Violence Awareness and Prevention Donations	_____
GFWC/Iowa Endowment Fund	_____

PLEASE MAKE CHECKS PAYABLE TO: GFWC/Iowa Federation of Women's Clubs and designate your distribution. **THANK YOU.**

GFWC/Iowa \$100 Club _____

Make a separate check to GFWC/Iowa.

The funds are deposited into a separate account. Thank you.

SEND TO:
HEADQUARTERS
Due April 15, 2023

Directory Blank

Dear Club President:

This sheet is the only source for the names of club officers for the next club year. The correct names must be on this blank if the correct names are to appear in the next BLUEBOOK directory of clubs. Please fill out and send by April 15, 2023, to GFWC/Iowa Federation of Women's Clubs, 3839 Merle Hay Rd., Suite 201, Des Moines, Iowa 50310.

Please print or type.

Town_____

County_____District_____

Name of Club_____Club No._____

General Club__Junior Club__Juniorette Club__No. members_____

*President July 1, 2023 – June 30, 2024_____

Mailing Address_____

_____Zip Code_____

Phone #_____E-mail:_____

*Treasurer July 1, 2023 – June 30, 2024 _____

Mailing Address_____

_____Zip Code_____

Phone #_____E-mail_____

Date:_____Signed:_____

*Print or type house number, street, PO Box (if needed) and ZIP CODE plainly.

**SEND TO:
DISTRICT DIRECTOR
2023**

Please complete this form and mail to your
District Director upon your election of officers.

DIRECTORY BLANK

Club President –

Please fill out and send to your District Director.

Town _____ District _____

Name of Club _____ Club No. _____

*President – July 1, 2023 – June 30, 2024 _____

Telephone # _____ E-mail: _____

Address _____ Zip Code _____

*Treasurer – July 1, 2023– June 30, 2024 _____

Address _____ Zip Code _____

Telephone # _____ E-mail: _____

Number of Members _____

If Departmental, list Departments _____

Length of Term of Office _____

Is Your Club: Junior _____ General _____

Date _____ Signed _____

*Print or type house number, street, PO Box (if needed) and ZIP CODE plainly.

SEND TO:
HEADQUARTERS
SECRETARY
February 1, 2024

Club Treasurer's Report to GFWC/Iowa

Due February 1, 2024
GFWC/Iowa Headquarters
3839 Merle Hay Road – Suite 201
Des Moines, IA 50310

Town: _____ District _____

Club: _____ No. of Members _____

Indicate Your Selections and Donation Amounts Below for GFWC/Iowa Scholarships and Funds:

	Amount
All GFWC/Iowa Scholarships	_____
Domestic and Sexual Violence Awareness and Prevention Donations	_____
GFWC/Iowa Endowment Fund	_____

PLEASE MAKE CHECKS PAYABLE TO: GFWC/Iowa Federation of Women's Clubs and designate your distribution. **THANK YOU.**

GFWC/Iowa \$100 Club _____

Make a separate check to GFWC/Iowa.

The funds are deposited into a separate account. Thank you.

SEND TO:
HEADQUARTERS
Due April 15, 2024

Directory Blank

Dear Club President:

This sheet is the only source for the names of club officers for the next club year. The correct names must be on this blank if the correct names are to appear in the next BLUEBOOK directory of clubs. Please fill out and send by April 15, 2024, to GFWC/Iowa Federation of Women's Clubs, 3839 Merle Hay Rd., Suite 201, Des Moines, Iowa 50310.

Please print or type.

Town _____

County _____ District _____

Name of Club _____ Club No. _____

General Club__ Junior Club__ Juniorette Club__ No. members _____

*President - July 1, 2024 – June 30, 2025 _____

Mailing Address _____

_____ Zip Code _____

Phone: _____ Email: _____

*Treasurer - July 1, 2024 – June 30, 2025 _____

Mailing Address _____

_____ Zip Code _____

Phone: _____ Email: _____

Date: _____ Signed: _____

*Print or type house number, street, PO Box (if needed) and ZIP CODE plainly.

**SEND TO:
DISTRICT DIRECTOR
2024**

Please complete this form and mail to your
District Director upon your election of officers.

DIRECTORY BLANK

Club President –

Please fill out and send to your District Director.

Town _____ District _____

Name of Club _____ Club No. _____

*President – July 1, 2024 – June 30, 2025 _____

Telephone # _____ E-mail: _____

Address _____ Zip Code _____

*Treasurer – July 1, 2024 – June 30, 2025 _____

Address _____ Zip Code _____

Telephone # _____ E-mail: _____

Number of Members _____

If Departmental, list Departments _____

Length of Term of Office _____

Is Your Club: Junior _____ General _____

Date _____ Signed _____

*Print or type house number, street, PO Box (if needed) and ZIP CODE plainly.

ENDORSEMENT FORM

Dear Nominating Committee Chairman:

Our members, meeting at _____

on _____ have voted to endorse
date

_____ of _____
Name of Person Address

For the office of _____

She is a member of _____ club of _____

Please list positions held in Federation:

1.

2.

3.

She has _____ or _____ consented to her name
Yes No

being sent for this endorsement.

Signed:

Name _____

Address _____

Office _____

(for instructions, please turn page)

INSTRUCTION FOR ENDORSEMENT FORM

Use this form for endorsements made by clubs and districts.

1. When a club endorses a club member for a district office, the club president shall fill out the completed endorsement form and mail to the district nominating committee chairman.
2. When a district endorses a club member for a state office, the district director shall mail this completed endorsement form (*immediately following the district convention*) to the *state GFWC/Iowa nominating chairman*.